

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
**August 5, 2024**  
**6:30 P.M.**

**ROLL CALL OF MEMBERS**  
**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC HEARING**

- Show Cause Hearing: S. Blosser, 216 7<sup>th</sup> Ave N (pgs. 5-13)
- Conditional Use Permit: Marias Healthcare Services, 1950 W Roosevelt Hwy (pgs. 14-15)

**APPROVAL OF MINUTES**

- Regular Council Meeting, 7/15/24 (pgs. 16-17)

**CLOSE PUBLIC HEARING**

**APPEARANCE REQUESTS**

- Agenda Items
- Non-Agenda Items

**CLAIMS REPORT 7/31/24 (pgs. 18-36)**

**COMMITTEE REPORTS**

- 

**CITY FINANCE OFFICER**

- TBID Budget (pgs. 37-38)

**CITY ATTORNEY**

**CITY SUPERINTENDENT**

**OTHER MATTERS**

- Retiree Request for Benefit Policy Change (pgs. 39-43)

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### August 5, 2024

6:00 p.m.      **Audit Committee**  
(Mayor, Finance Officer, Clark, Frydenlund, Moritz)

6:30 p.m.      **Regular City Council Meeting**

### August 12, 2024

6:30 p.m.      **City-County Planning Board**  
(Mayor, Flesch, Clark)

### August 19, 2024

6:30 p.m.      **Regular City Council Meeting**

### August 26, 2024

6:30 p.m.      **Park & Recreation Meeting**  
(Mayor, Superintendent, Frydenlund, Kimmet)

## City Council Packet Listing

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- A. Agenda
- B. Agenda Items
  - 1. 7/8/24 Letter to Sandra Blosser re: Community Decay
  - 2. 8/1/24 Memorandum from Logan Fehler re: Conditional Use Permit
  - 3. Minutes of Regular Council Meeting, 7/15/24
  - 4. Claims Report, July 2024
  - 5. TBID Work Plan 2024-25
  - 6. 8/1/24 Letter from Lorette Carter re: Retiree Benefit & 12/17/01 City Council Minutes
- C. Correspondence
  - 1.
  - 2.
- D. Reports
  - 1.
- E. Handouts
  - 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

# CITY OF SHELBY

112 First Street South

Shelby, MT 59474

Telephone: (406) 434-5222

FAX: (406) 434-2039



**Mayor:** Gary McDermott

**Council:** Sanna Clark, Joe Flesch, Pat Frydenlund, Lyle Kimmet, Bill Moritz, Jayce Yarn

**Animal Control:** Anthony Botts

**Attorney:** Logan Fehler

**Finance Officer:** Jade Goroski

**Judge:** Donna Whitt

**Superintendent:** Eric Kary

July 8, 2024

Sandra Blosser

216 7<sup>th</sup> Ave N

Shelby, MT 59474

Dear Ms. Blosser,

On April 2, 2024, the City of Shelby made the determination that a violation of Shelby City Code § 4-6-3 exists on your property located at 216 7<sup>th</sup> Ave N. The City previously mailed you a letter notifying you of this determination on April 4, 2024. The letter was returned to the City by the U.S. Postal Service as unclaimed on April 23, 2024. On June 11, 2024, City Superintendent Eric Kary posted on your front door at 216 7<sup>th</sup> Ave N a subsequent letter notifying you of the Shelby City Code § 4-6-3 violation on your property.

Shelby City Code § 4-6-3 prohibits residents and/or property owners from owning or maintaining “any public nuisance that results in community decay within public view.” A public nuisance is defined in Shelby City Code § 4-6-1 as “a nuisance, which affects, at the same time, an entire community or neighborhood or any considerable number of persons, although the extent of the annoyance or damage inflicted upon individuals may be unequal.” A nuisance is defined in Shelby City Code § 4-6-1 as:

“Anything which is injurious to health, indecent or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property, or which unlawfully obstructs to free passage or use, in the customary manner, or any navigable lake, river, bay, stream, canal or basin or any public park, square, street, or highway including, but not limited to:

- A. Any junk; or
- B. Any junk vehicle; or
- C. Dead animal(s); or

- D. Animal waste; or
- E. Appliances; or
- F. Blighted premises; or
- G. A mobile home that is not skirted.”

It is the City’s position that the garbage piles located in your front yard and side yard constitute a public nuisance resulting in community decay within public view, which is a violation of Shelby City Code § 4-6-3. In this particular context, the City believes that the garbage piles qualify as “junk,” given the amount of garbage present and the length of time much of the garbage currently present has remained in the yard.

The City of Shelby is providing you of one final opportunity to be heard regarding this matter before the City abates the violation on your property and charges you for labor and other associated costs. A hearing in front of the Shelby City Council regarding the Code violation on your property has been scheduled for August 5, 2024 at 6:30 pm. The hearing will occur in the City Council Chambers at the Shelby City Hall, located at 112 First St S in Shelby. At the hearing, the Shelby City Attorney will present evidence to the Shelby City Council of the Code violation. You have the right to attend this hearing and present a defense to the City Council rebutting the City Attorney’s assertions. If you choose not to attend the hearing, the hearing will still be conducted in your absence and will consist of the City Attorney presenting evidence to the City Council. Following the hearing, the City Council will issue a written determination of whether a violation of Shelby City Code § 4-6-3 exists. If the City Council finds that a violation exists, the City will remove all garbage and other material present near or alongside garbage located in your front yard and side yard and dispose of them at the City landfill.

Attached to this letter in are photographs taken by a City employee of your front and side yards at 216 7<sup>th</sup> Ave N. These photographs will be introduced as evidence of a Code violation by the City Attorney at the City Council hearing on August 5, 2024. These photographs are attached for your reference in order for you to be adequately prepared to present a defense at the hearing.

If you have any questions or concerns regarding the City Code violation on your property, feel free to call City Hall at 406-434-5222. The City Attorney cannot give you legal advice regarding this matter. If you feel the need to receive legal representation regarding this matter, you will need to employ the services of another attorney. **If you are currently represented by an attorney in this matter, please provide him or her with this letter and consult with your attorney before reaching out to City Hall.**

Sincerely,

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Logan Fehler  
Shelby City Attorney

# CITY OF SHELBY

112 First Street South

Shelby, MT 59474

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**Superintendent:** Eric Kary

July 8, 2024

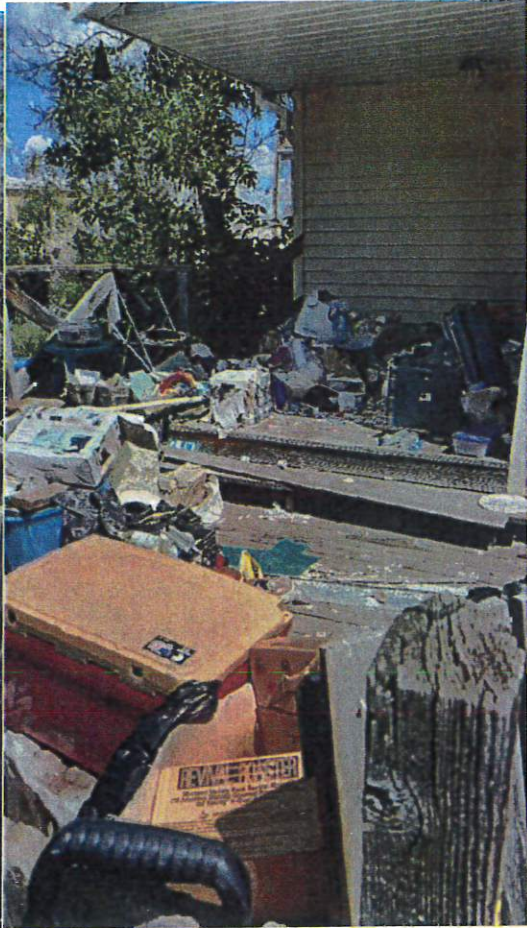
Sandra Blosser

216 7<sup>th</sup> Ave N

Shelby, MT 59474

Dear Ms. Blosser,

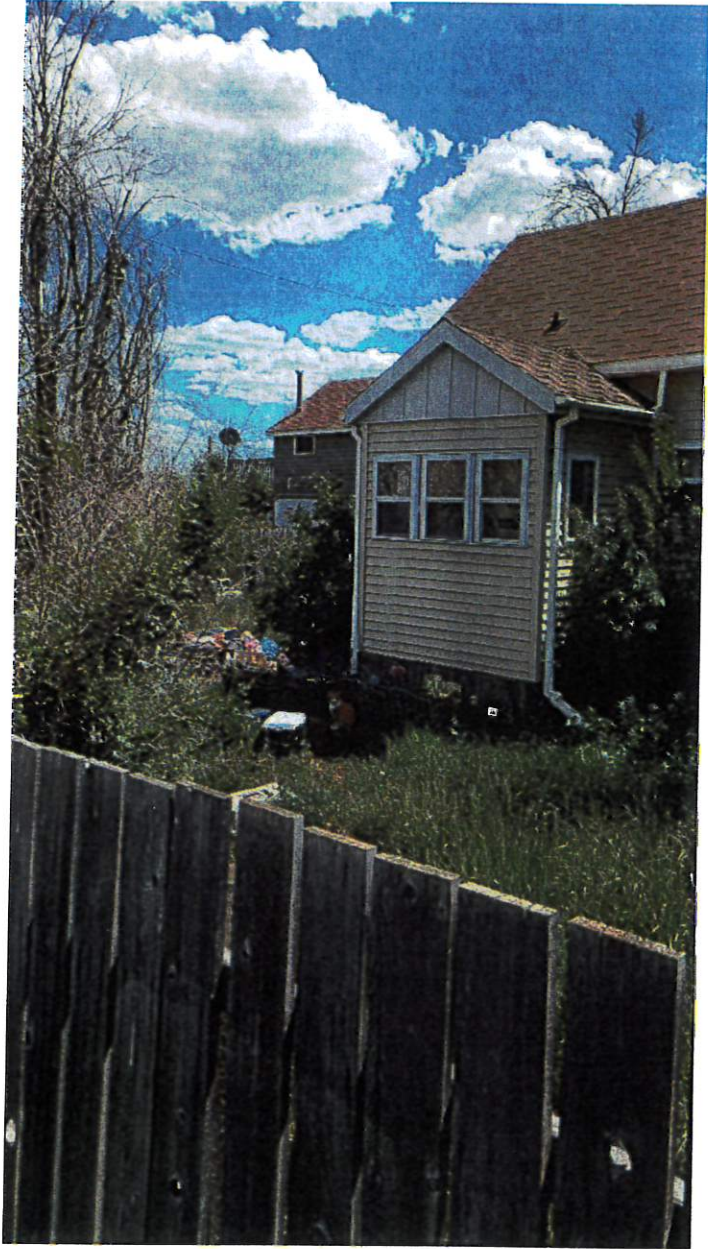
Included in this letter are photographs of your property at 216 7<sup>th</sup> Ave N in Shelby taken by Shelby City Superintendent Eric Kary. All photographs included in this letter were taken on July 8, 2024, unless noted otherwise.



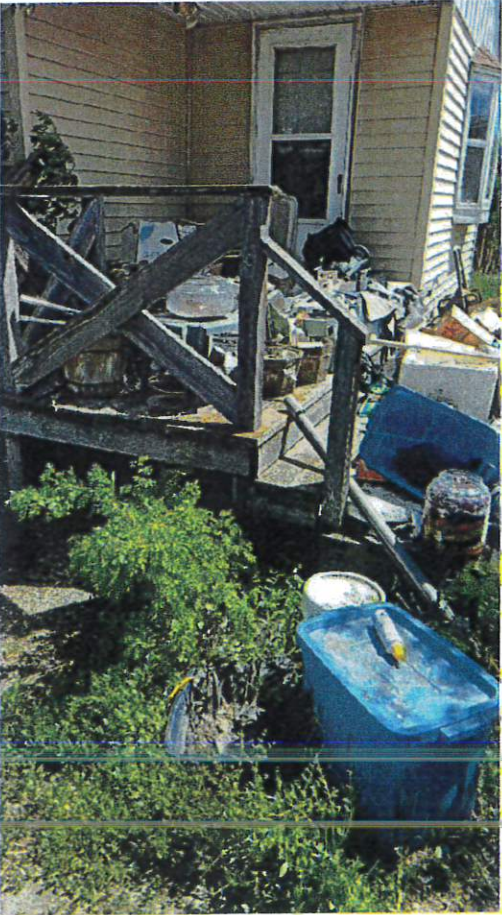








The three Pictures included below were taken by Eric Kary on June 11, 2024:



Sincerely,

Logan Fehler  
Shelby City Attorney

## MEMORANDUM

TO: Shelby City Council

FROM: Logan Fehler, Shelby City Attorney

DATE: August 1, 2024

RE: KPSquared, Inc. Conditional Use Permit Hearing on August 5, 2024

Dear members of the City Council,

Below are the criteria for determining whether an applicant meets the requirements for a conditional use permit:

“A conditional use permit shall only be granted by the city council based upon, if warranted by the facts and circumstance, a statement of findings by the city council that:

- a. The use conforms generally to the objectives of the comprehensive plan and the intent of this title, and
- b. Such uses will not adversely affect nearby properties or their occupants, and
- c. Such uses do not do violence to the overall density, coverage, yard, height and all other regulations of the district in which they are located, however, and
- d. Public hearings have been held, after the required legal notices have been given, and the public has been given a chance to be heard upon the matter.”

Shelby City Code § 13-7-2.

Following the hearing on August 5<sup>th</sup>, the Council shall issue agreed upon written findings of fact considering any and all commentary at the hearing made by the applicants or members of the public and determine whether such findings of fact meet the criteria listed above. If all elements of the conditional use permit criteria are met, and the Council wishes to proceed with granting a conditional use permit to KPSquared, Inc., a resolution granting a conditional use permit will need to be drafted and voted on at a subsequent Council meeting. *See* Shelby City Code § 13-7-2. If a resolution granting KPSquared, Inc. a permit is approved, the conditions for the permit shall be included in the resolution. Resolutions become effective at the time of approval by the Council, unless indicated otherwise in the resolution. Shelby City Code § 1-6-1.

Likewise, if the Council wishes to deny the permit application, a resolution denying the application will need to be drafted and voted on at a subsequent council meeting.

Sincerely,

Logan Fehler  
Shelby City Attorney

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
July 15, 2024**

Mayor McDermott called the meeting to order at 6:30 p.m.  
Present were: Pat Frydenlund, Lyle Kimmet, Sanna Clark, Jayce Yarn, Joe Flesch and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Eric Kary, City Superintendent; Logan Fehler, City Attorney. Absent & Excused: None.

Other citizens present: Tyler Foss, Bob Severson, Jeremy Brown & Shea Brown.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- Regular Council Meeting, 7/1/2024  
KIMMET MADE A MOTION TO APPROVE THE MINUTES. SECONDED BY MORITZ. VOTE AYES - FRYDENLUND, CLARK, FLESCHE, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

**APPEARANCE REQUESTS**

- AGENDA ITEMS - Bob Severson - HWY 2 Association  
Jeremy & Shea Brown - KP Squared Daycare
- NON-AGENDA ITEMS -

**CLAIMS REPORT FY 24 YEAR END**

MORITZ MADE A MOTION TO APPROVE THE CLAIMS. SECONDED BY CLARK. VOTE AYES - FRYDENLUND, CLARK, FLESCHE, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

**COMMITTEE REPORTS**

- Law Enforcement - Tyler Foss

**CITY FINANCE OFFICER**

1. City Judge's Report, 6/30/2024
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 6/30/2024  
MORITZ MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, CLARK, FLESCHE, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. Shelby Rail Spur  
MORITZ MADE A MOTION TO APPROVE THE BID FOR \$103,615. SECONDED BY FRYDENLUND. VOTE AYES - FRYDENLUND, CLARK,



FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE.  
ABSTAIN - NONE.

4. Audit FY 24, 25, 26

FLESCH MADE A MOTION TO APPROVE THE BID FROM JCC&S.  
SECONDED BY MORITZ. VOTE AYES - FRYDENLUND, CLARK, FLESCH,  
MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN -  
NONE.

CITY SUPERINTENDENT

Eric provided an update of projects the crew has ongoing and  
upcoming.

OTHER MATTERS

- Zoning Variance  
MORITZ MADE A MOTION TO MOVE FORWARD WITH THE ZONING  
CONDITIONAL USE PUBLIC HEARING AND NOTICE. SECONDED BY  
KIMMET. VOTE AYES - FRYDENLUND, CLARK, FLESCH, MORITZ,  
YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Bob Severson, 4 for Hwy 2
- Paving Improvements  
FRYDENLUND MADE A MOTION TO APPROVE THE PAVING BIDS OF  
\$154,937. SECONDED BY MORITZ. VOTE AYES - FRYDENLUND,  
CLARK, FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT -  
NONE. ABSTAIN - NONE.

ADJOURN

AT 8:35 P.M. FLESCH MADE A MOTION TO ADJOURN THE MEETING.  
SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, CLARK, FLESCH,  
MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN -  
NONE.

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Gary McDermott, Mayor

ATTEST:

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Jade Goroski, Finance Officer

08/01/24  
13:35:21

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 7/24

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Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
240000	00025	HILINE REDI-MIX LLC	18,280.31					
1	724608 05/11/24	Mow Mary Allison Park	107.11			1000 460430	300	101000
2	724609 05/11/24	Mow Chamber/City Park	337.03			1000 460430	300	101000
3	724610 05/14/24	Mow Champions Park	252.28			1000 460430	300	101000
4	724611 05/14/24	Mow Pat Irvin Park	31.29			1000 460430	300	101000
5	724612 05/15/24	Mow Champions Park	105.71			1000 460430	300	101000
6	724613 05/15/24	Mow Skate/Meadow/Fire Hall	552.67			1000 460430	300	101000
7	724614 05/18/24	Mow Chamber/City Park	366.44			1000 460430	300	101000
8	724616 05/21/24	Mow Historic Shelby High	777.98			1000 460430	300	101000
9	724623 05/28/24	Mow Pat Irvin Park	25.56			1000 460430	300	101000
10	724628 05/31/24	Mow Mary Allison Park	81.64			1000 460430	300	101000
11	724629 05/31/24	Mow Chamber/City Park	265.89			1000 460430	300	101000
12	724630 05/31/24	Mow Champions Park	218.16			1000 460430	300	101000
13	724631 05/31/24	Mow Johnson Pk/Pool/Splash Pk	1,267.72			1000 460430	300	101000
14	724633 06/01/24	Mow Pat Irvin Park	20.30			1000 460430	300	101000
15	724634 06/01/24	Mow Andy Anderson Park	40.03			1000 460430	300	101000
16	724637 06/03/24	Mow Skate Park	77.42			1000 460430	300	101000
17	724638 06/03/24	Mow Fire Hall	108.80			1000 460430	300	101000
18	724639 06/03/24	Mow Meadowlark Park	91.13			1000 460430	300	101000
19	724640 06/03/24	Mow Historic Shelby High	370.18			1000 460430	300	101000
20	681018 06/10/24	Mow Historic Shelby High	314.76			1000 460430	300	101000
21	681019 06/10/24	Mow Pat Irvin Park	21.72			1000 460430	300	101000
22	681020 06/10/24	Mow Champions Park	148.37			1000 460430	300	101000
23	681021 06/10/24	Mow Mary Allison Park	46.15			1000 460430	300	101000
24	681022 06/10/24	Mow Chamber/City Park	201.15			1000 460430	300	101000
25	681024 06/10/24	Mow Kenneally Park	38.15			1000 460430	300	101000
26	681025 06/10/24	Mow Civic Center	51.68			1000 460430	300	101000
27	723791 06/11/24	Mow Johnson Park	274.27			1000 460430	300	101000
28	723792 06/11/24	Mow Skate Park	47.45			1000 460430	300	101000
29	723795 06/13/24	Mow Pool/Splash Park	351.77			1000 460430	300	101000
30	723799 06/16/24	Mow Meadowlark Park	88.23			1000 460430	300	101000
31	723800 06/19/24	Mow Aronow Park	1,848.09			1000 460430	300	101000
32	344701 06/20/24	Mow Champions Park	104.38			1000 460430	300	101000
33	344702 06/24/24	Mow Skate Park	115.10			1000 460430	300	101000
34	344703 06/24/24	Mow Historic Shelby High	291.36			1000 460430	300	101000
35	344705 06/24/24	Mow Meadowlark Park	152.68			1000 460430	300	101000
36	344710 06/25/24	Mow Chamber/City Park	277.73			1000 460430	300	101000
37	344711 06/25/24	Mow Pool/Splash Park	361.71			1000 460430	300	101000
38	344712 06/26/24	Mow Champions Park	170.71			1000 460430	300	101000
39	72524 Aron 07/25/24	Mow Aronow Park	736.65			1000 460430	300	101000
40	72524 Cham 07/29/24	Mow Champions Park	89.31			1000 460430	300	101000
41	72324 Pool 07/23/24	Mow Pool/Splash Park	437.71			1000 460430	300	101000
42	72424Chamb 07/24/24	Mow Chamber/City Park	168.92			1000 460430	300	101000
43	72324 Mead 07/23/24	Mow Meadowlark Park	69.49			1000 460430	300	101000

08/01/24  
13:35:21

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 7/24

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Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44	72324 Skat 07/23/24	Mow Skate Park	76.48			1000 460430	300	101000
45	72324 HSH 07/23/24	Mow Historic Shelby High	312.33			1000 460430	300	101000
46	71924 Aron 07/19/24	Mow Aronow Park	1,035.93			1000 460430	300	101000
47	71724 07/17/24	Mow Champions Park	169.75			1000 460430	300	101000
48	71724CityP 07/17/24	Mow Chamber/City Park	164.08			1000 460430	300	101000
49	71624 Pool 07/16/24	Mow Pool/Splash Park	346.22			1000 460430	300	101000
50	71524 HSH 07/15/24	Mow Historic Shelby High	258.22			1000 460430	300	101000
51	71124 Aron 07/11/24	Mow Aronow Park	864.29			1000 460430	300	101000
52	71024Chamb 07/10/24	Mow Chamber/City Park	248.98			1000 460430	300	101000
53	71024 Cham 07/10/24	Mow Champions Park	151.93			1000 460430	300	101000
54	70924 Pool 07/09/24	Mow Pool/Splash Park	307.52			1000 460430	300	101000
55	70824 Skat 07/08/24	Mow Skate Park	47.12			1000 460430	300	101000
56	70824 HSH 07/08/24	Mow Historic Shelby High	417.42			1000 460430	300	101000
57	70824 Mead 07/08/24	Mow Meadowlark Park	73.17			1000 460430	300	101000
58	70324Chamb 07/03/24	Mow Chamber/City Park	296.75			1000 460430	300	101000
59	70324 Cham 07/03/24	Mow Champions Park	129.45			1000 460430	300	101000
60	70224 Skat 07/02/24	Mow Skate Park	73.55			1000 460430	300	101000
61	70224 HSH 07/02/24	Mow Historic Shelby High	379.94			1000 460430	300	101000
62	70224 Mead 07/02/24	Mow Meadowlark Park	60.72			1000 460430	300	101000
63	70124 Aron 07/01/24	Mow Aronow Park	1,098.44			1000 460430	300	101000
64	70124 Pool 07/01/24	Mow Pool/Splash Park	263.14			1000 460430	300	101000
240001	00400 UTILITIES UNDERGROUND LOCATION		49.22					
1	4065109 06/30/24	16 Locates for 06/24	27.52		34961	5210 430500	300	101000
2	700339 07/23/24	22-23 locate fees	21.70			5210 430500	300	101000
240002	30497S 00144 POSTMASTER		447.19					
1	07/23/24 7/24	UB Postage	149.06			5210 430570	310	101000
2	07/23/24 7/24	UB Postage	149.06			5310 430670	310	101000
3	07/23/24 7/24	UB Postage	149.07			5410 430870	310	101000
240003	-98094E 01486 USDA RURAL DEVELOPMENT		93,629.00					
1	07/01/24	Multimodal USDA RD Series 2015	31,375.00			5210 490211	610	102210
2	07/01/24	Multimodal USDA RD Series 2015	62,254.00			5210 490211	620	102210
240004	-98093E 01486 USDA RURAL DEVELOPMENT		40,212.00					
1	07/01/24	Multimodal USDA RD Series 2015	13,475.00			5310 490211	610	102210
2	07/01/24	Multimodal USDA RD Series 2015	26,737.00			5310 490211	620	102210
240005	30500S 02440 WELLS FARGO BANK NA		47,875.88					
	2018 Caterpillar 963K Wheel Loader							
	Serial #0LBLE00701							
	Approved by Council 11/6/17							
1	7 07/30/24	2018 Caterpillar 963K Loader	43,116.19*			5410 490521	610	102210
2	7 07/30/24	2018 Caterpillar 963K Loader	4,759.69			5410 490521	620	102210

08/01/24  
13:35:21

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 7/24

Page: 3 of 19  
Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
240006	30490S	00043 SHELBY GAS ASSOCIATION	2,279.25					
1	07/10/24 7/24 Gas Bill		19.20			1000 411200	343	101000
2	07/10/24 7/24 Gas Bill		41.05			1000 420400	343	101000
3	07/10/24 7/24 Gas Bill		41.05			1000 420401	343	101000
4	07/10/24 7/24 Gas Bill		1,828.00			1000 460445	343	101000
5	07/10/24 7/24 Gas Bill		82.10			1000 460442	343	101000
6	07/10/24 7/24 Gas Bill		46.40			5410 430840	343	101000
7	07/10/24 7/24 Gas Bill		37.01			1000 430200	343	101000
8	07/10/24 7/24 Gas Bill		37.01			5210 430500	343	101000
9	07/10/24 7/24 Gas Bill		37.01			5310 430600	343	101000
10	07/10/24 7/24 Gas Bill		37.02			5410 430830	343	101000
11	07/10/24 7/24 Gas Bill		2.25			1000 411202	343	101000
12	07/10/24 7/24 Gas Bill		2.25			5210 430520	343	101000
13	07/10/24 7/24 Gas Bill		2.25			5310 430620	343	101000
14	07/10/24 7/24 Gas Bill		2.25			5410 430820	343	101000
15	07/10/24 7/24 Gas Bill		46.40			5210 430500	343	101000
16	07/10/24 7/24 Gas Bill		18.00			1000 460465	343	101000
240007	01851	CT CLEANING	1,200.00					
1	07/23/24 7/24 Janitorial Service		75.00			1000 411202	390	101000
2	07/23/24 7/24 Janitorial Service		75.00			5210 430520	390	101000
3	07/23/24 7/24 Janitorial Service		75.00			5310 430620	390	101000
4	07/23/24 7/24 Janitorial Service		75.00			5410 430820	390	101000
5	07/23/24 7/24 CC Janitorial Service		900.00			1000 460442	300	101000
240008	00359	BLACK MOUNTAIN SOFTWARE	100.00					
1,271	records							
1	992 07/15/24 CASS Certification		25.00			1000 410550	200	101000
2	992 07/15/24 CASS Certification		25.00			5210 430570	200	101000
3	992 07/15/24 CASS Certification		25.00			5310 430670	200	101000
4	992 07/15/24 CASS Certification		25.00			5410 430870	200	101000
240009	-98106E	01200 U S BANK TRUST-SPA LOCKBOX	11,162.50					
4th	Cell-Loan 1							
1	2592490 05/23/24 SRF-18423 Wastewater-Prin		8,000.00			5310 490212	610	102210
2	2592490 05/23/24 SRF-18423 Wastewater-Int		3,162.50			5310 490212	620	102210
240010	01125	MT DEQ/PERMITTING & COMPLIANCE	5,400.00					
1	07/01/24 Solid Waste Management Lic #83		5,400.00		34893	5410 430840	300	101000

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240011		02368 OPTUM FINANCIAL INC	4.25					
1	1620295 07/12/24 HSA Service Fee		1.06			1000 410550	300	101000
2	1620295 07/12/24 HSA Service Fee		1.06			5210 430570	300	101000
3	1620295 07/12/24 HSA Service Fee		1.06			5310 430670	300	101000
4	1620295 07/12/24 HSA Service Fee		1.07			5410 430870	300	101000
240012		01340 HIGHWAY 2 ASSOCIATION	100.00					
1	07/01/24 2024 membership dues		25.00			1000 410100	300	101000
2	07/01/24 2024 membership dues		25.00			5210 430511	300	101000
3	07/01/24 2024 membership dues		25.00			5310 430611	300	101000
4	07/01/24 2024 membership dues		25.00			5410 430811	300	101000
240013	-98105E 01200 U S BANK TRUST-SPA LOCKBOX		11,058.75					
	Shelby ARRA-B							
1	2592493 05/23/24 Wastewater Improvements 10220		10,000.00			5310 490208	610	102210
2	2592493 05/23/24 Wastewater Improvements 10220		1,058.75			5310 490208	620	102210
240014	-98104E 01200 U S BANK TRUST-SPA LOCKBOX		4,735.00					
1	2592623 05/23/24 DNRC2 08 Water Main Imp 09136		4,000.00			5210 490207	610	102210
2	2592623 05/23/24 DNRC2 08 Water Main Imp 09136		735.00			5210 490207	620	102210
240015	-98103E 01200 U S BANK TRUST-SPA LOCKBOX		9,438.75					
	Shelby ARRA-A							
	Loan C							
1	2592622 05/23/24 Wastewater Improvements 11266		9,000.00			5310 490208	610	102210
2	2592622 05/23/24 Wastewater Improvements 11266		438.75			5310 490208	620	102210
240016	-98102E 01200 U S BANK TRUST-SPA LOCKBOX		21,930.00					
	Shelby ARRA-B							
1	2592492 05/23/24 Water Sys Improvement 11226		18,000.00			5210 490209	610	102210
2	2592492 05/23/24 Water Sys Improvement 11226		3,930.00*			5210 490209	620	102210
240017	-98101E 01200 U S BANK TRUST-SPA LOCKBOX		91,137.50					
1	2592537 05/23/24 Storm Drainage System 17407		50,000.00			5720 490213	610	102210
2	2592537 05/23/24 Storm Drainage System 17407		41,137.50			5720 490213	620	102210
240018		00049 TRACTOR & EQUIPMENT CO	1,323.09					
1	444383 07/24/24 Gasket		23.40		34979	1000 430200	200	101000
2	444382 07/24/24 Filters		235.53		34979	5410 430840	200	101000
3	444381 07/24/24 Pin/Retainer/Tip Long		1,064.16		34979	5410 430840	200	101000

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240019	02563	DPHHS-LABORATORY	25.00					
1	48661 06/30/24	NCMRWA Water Samples	25.00			5210 430500	300	101000
240020	00048	TOOLE COUNTY CLERK & RECORDER	56,348.83					
1	07/01/24	City Judge/Sec Wages	2,958.63			1000 410360	100	101000
2	07/01/24	City Judge/Sec Medicare	42.33			1000 410360	142	101000
3	07/01/24	City Judge/Sec SS	180.99			1000 410360	141	101000
4	07/01/24	City Judge/Sec Unemploy Ins	4.18			1000 410360	145	101000
5	07/01/24	City Judge/Sec Workers Comp	13.08			1000 410360	146	101000
6	07/01/24	City Judge/Sec PERS	151.77			1000 410360	143	101000
7	07/01/24	City Judge Health Insurance	504.25			1000 410360	147	101000
8	07/01/24	City Judge Supplies	398.29			1000 410360	200	101000
9	07/01/24	City Judge Phone	20.31			1000 410360	344	101000
10	07/01/24	City Judge Travel & Education	75.00			1000 410360	370	101000
11	07/01/24	Law Enforcement	37,270.00			1000 420000	300	101000
12	07/01/24	Law Enforcement	4,910.00			5210 420100	300	101000
13	07/01/24	Law Enforcement	4,910.00			5310 420100	300	101000
14	07/01/24	Law Enforcement	4,910.00			5410 420100	300	101000
240021	30489S	00026 MARIAS RIVER ELECTRIC COOP INC	14,889.09					
1	07/10/24 7/24	Electric Bill	149.65			1000 411200	342	101000
2	07/10/24 7/24	Electric Bill	174.72			1000 420400	342	101000
3	07/10/24 7/24	Electric Bill	174.71			1000 420401	342	101000
4	07/10/24 7/24	Electric Bill	43.32			1000 411202	342	101000
5	07/10/24 7/24	Electric Bill	43.32			5210 430520	342	101000
6	07/10/24 7/24	Electric Bill	43.32			5310 430620	342	101000
7	07/10/24 7/24	Electric Bill	43.31			5410 430820	342	101000
8	07/10/24 7/24	Electric Bill	100.93			1000 430200	342	101000
9	07/10/24 7/24	Electric Bill	100.93			5210 430500	342	101000
10	07/10/24 7/24	Electric Bill	100.93			5310 430600	342	101000
11	07/10/24 7/24	Electric Bill	100.92			5410 430830	342	101000
12	07/10/24 7/24	Electric Bill	45.87			1000 440600	342	101000
13	07/10/24 7/24	Electric Bill	45.87			1000 460430	342	101000
14	07/10/24 7/24	Electric Bill	75.58			1000 460465	342	101000
15	07/10/24 7/24	Electric Bill	302.20			1000 460439	342	101000
16	07/10/24 7/24	Electric Bill	919.10			1000 460442	342	101000
17	07/10/24 7/24	Electric Bill	812.32			1000 460445	342	101000
18	07/10/24 7/24	Electric Bill	4,120.18			2400 430263	342	101000
19	07/10/24 7/24	Electric Bill	7,037.13			5210 430500	342	101000
20	07/10/24 7/24	Electric Bill	303.00			5310 430600	342	101000
21	07/10/24 7/24	Electric Bill	42.27			5410 430840	342	101000
22	07/10/24 7/24	Electric Bill	109.31			1000 460430	342	101000

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240022		01388 3 RIVERS COMMUNICATIONS INC	864.07					
1	07/01/24	7/24 Phone Bill	19.82			1000 420500	344	101000
2	07/01/24	7/24 Phone Bill	40.89			1000 410550	344	101000
3	07/01/24	7/24 Phone Bill	40.88			5210 430570	344	101000
4	07/01/24	7/24 Phone Bill	40.89			5310 430670	344	101000
5	07/01/24	7/24 Phone Bill	40.89			5410 430870	344	101000
6	07/01/24	7/24 Phone Bill	18.23			1000 430200	344	101000
7	07/01/24	7/24 Phone Bill	18.23			5210 430500	344	101000
8	07/01/24	7/24 Phone Bill	18.23			5310 430600	344	101000
9	07/01/24	7/24 Phone Bill	18.22			5410 430830	344	101000
10	07/01/24	7/24 Phone Bill	170.67			1000 460442	344	101000
11	07/01/24	7/24 Phone Bill	71.46			1000 420400	344	101000
12	07/01/24	7/24 Phone Bill	71.45			1000 420401	344	101000
13	07/01/24	7/24 Phone Bill	7.22			1000 410200	344	101000
14	07/01/24	7/24 Phone Bill	7.22			5210 430512	344	101000
15	07/01/24	7/24 Phone Bill	7.22			5310 430612	344	101000
16	07/01/24	7/24 Phone Bill	7.21			5410 430812	344	101000
17	07/01/24	7/24 Phone Bill	114.88			1000 460445	344	101000
18	07/01/24	7/24 Phone Bill	85.58			5310 430600	344	101000
19	07/01/24	7/24 Phone Bill	32.44			5210 430500	344	101000
20	07/01/24	7/24 Phone Bill	32.44			5210 430500	344	101000
240023		00309 PREFERRED OFFICE EQUIPMENT	399.69					
1	50921	07/15/24 7/24 Maintenance/Copies	51.02			1000 411050	300	101000
2	50921	07/15/24 7/24 Maintenance/Copies	51.02			1000 410550	300	101000
3	50921	07/15/24 7/24 Maintenance/Copies	51.02			5210 430570	300	101000
4	50921	07/15/24 7/24 Maintenance/Copies	51.02			5310 430670	300	101000
5	50921	07/15/24 7/24 Maintenance/Copies	51.02			5410 430870	300	101000
6	50919	07/15/24 7/24 Maintenance/Copies Shop	8.60			1000 430200	300	101000
7	50919	07/15/24 7/24 Maintenance/Copies Shop	8.61			5210 430500	300	101000
8	50919	07/15/24 7/24 Maintenance/Copies Shop	8.61			5310 430600	300	101000
9	50919	07/15/24 7/24 Maintenance/Copies Shop	8.60			5410 430840	300	101000
10	50919	07/15/24 7/24 Maintenance/Copies Shop	8.61			1000 420500	300	101000
11	50920	07/15/24 7/24 Maintenance/Copies CC	79.06			1000 460442	300	101000
12	50734	07/01/24 7/24 Maintenance/Copies	4.50			1000 411050	300	101000
13	50734	07/01/24 7/24 Maintenance/Copies	4.50			1000 410550	300	101000
14	50734	07/01/24 7/24 Maintenance/Copies	4.50			5210 430570	300	101000
15	50734	07/01/24 7/24 Maintenance/Copies	4.50			5310 430670	300	101000
16	50734	07/01/24 7/24 Maintenance/Copies	4.50			5410 430870	300	101000

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240024		02537 MMIA-LIABILITY PROGRAM	60,500.00					
1	07/01/24 FY 24/25 Liability Assessment		15,125.00*			1000 510330	510	101000
2	07/01/24 FY 24/25 Liability Assessment		15,125.00*			5210 510330	510	101000
3	07/01/24 FY 24/25 Liability Assessment		15,125.00*			5310 510330	510	101000
4	07/01/24 FY 24/25 Liability Assessment		15,125.00*			5410 510330	510	101000
240025		02536 MMIA-PROPERTY PROGRAM	75,898.00					
1	103-PROP-2 07/01/24 FY 24/25 Property Assessme		18,974.50*			1000 510330	510	101000
2	103-PROP-2 07/01/24 FY 24/25 Property Assessme		18,974.50*			5210 510330	510	101000
3	103-PROP-2 07/01/24 FY 24/25 Property Assessme		18,974.50*			5310 510330	510	101000
4	103-PROP-2 07/01/24 FY 24/25 Property Assessme		18,974.50*			5410 510330	510	101000
240026	-98100E 01200 U S BANK TRUST-SPA LOCKBOX 4th Cell Loan 2		44,062.50					
1	2592491 05/23/24 SRF 19439 Wastewater		24,000.00			5310 490214	610	102210
2	2592491 05/23/24 SRF 19439 Wastewater		20,062.50			5310 490214	620	102210
240027	-98091E 00111 FIRST STATE BANK		55.00					
1	07/31/24 FSB Billing ACH Origination		18.33			5210 430570	300	101000
2	07/31/24 FSB Billing ACH Origination		18.33			5310 430670	300	101000
3	07/31/24 FSB Billing ACH Origination		18.34			5410 430870	300	101000
240028		02517 VALLI INFORMATION SYSTEMS INC	45.00					
1	95529 06/30/24 Express Pay Online Monthly Fee		15.00			5210 430570	300	101000
2	95529 06/30/24 Express Pay Online Monthly Fee		15.00			5310 430670	300	101000
3	95529 06/30/24 Express Pay Online Monthly Fee		15.00			5410 430870	300	101000
240029		01137 AQUA TECH LABORATORY	225.00					
	PWSID# MT0000328							
1	39969 07/02/24 Monthly Coliform Water Testing		100.00		34957	5210 430500	300	101000
2	40066 07/23/24 Coliform Water Testing Special		125.00		34977	5210 430500	300	101000
240030		01137 AQUA TECH LABORATORY	25.00					
	PWSID# MT0000200							
1	39972 07/02/24 DWI Monthly Water Test		25.00		34957	5210 430500	300	101000
240031		01137 AQUA TECH LABORATORY	25.00					
	PWSID# MT0004936							
1	39971 07/02/24 NCMRWA Monthly Water Test		25.00		34957	5210 430500	300	101000



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240032	30501S	02584 VISA	5,028.34					
1	o217345113 06/18/24	USPS Prestamped Envelopes	583.77		34657	1000 410550	200	101000
2	o217345113 06/18/24	USPS Prestamped Envelopes	583.77		34657	5210 430570	200	101000
3	o217345113 06/18/24	USPS Prestamped Envelopes	583.78		34657	5310 430670	200	101000
4	o217345113 06/18/24	USPS Prestamped Envelopes	583.78		34657	5410 430870	200	101000
5	06/10/24	TBID Philadelphia Insurance Co	1,784.99*			7199 460301	701	101000
6	06/28/24	Amazon	14.99			5210 430500	200	101000
7	1126141765 06/27/24	Amazon-Tail Lights	68.79			1000 430200	200	101000
8	1126141765 06/27/24	Amazon-Tail Lights	68.80			5210 430500	200	101000
9	849 07/01/24	USPS Water Sample Postage	10.80			5210 430500	300	101000
10	06/10/24	T-Mobile Charge	25.96			1000 420500	344	101000
11	06/10/24	T-Mobile Charge	83.53			1000 411050	344	101000
12	06/10/24	T-Mobile Charge	47.33			1000 440600	344	101000
13	06/10/24	T-Mobile Charge	19.47			1000 430200	344	101000
14	06/10/24	T-Mobile Charge	19.47			5210 430500	344	101000
15	06/10/24	T-Mobile Charge	19.47			5310 430600	344	101000
16	06/10/24	T-Mobile Charge	19.47			5410 430840	344	101000
17	670 07/08/24	USPS 5 Rolls of Stamps	85.00			1000 410550	300	101000
18	670 07/08/24	USPS 5 Rolls of Stamps	85.00			5210 430570	310	101000
19	670 07/08/24	USPS 5 Rolls of Stamps	85.00			5310 430670	310	101000
20	670 07/08/24	USPS 5 Rolls of Stamps	85.00			5410 430870	310	101000
21	872 07/10/24	USPS Certified Letter Matthews	9.24			1000 410550	300	101000
22	688 07/10/24	USPS Certified Sagebrush Lease	8.29			1000 410550	300	101000
23	07/17/24	Dish Network Civic Center TV	141.10			1000 460442	300	101000
24	719 07/17/24	USPS Certified Letter Seaman	11.54			1000 410550	300	101000
240033	-98099E	01200 U S BANK TRUST-SPA LOCKBOX	24,270.00					
1	2592621 05/23/24	WRF Ser03 drinking wtr 05062	24,000.00			5210 490204	610	102210
2	2592621 05/23/24	WRF Ser03 drinking wtr 05062	270.00			5210 490204	620	102210
240034	-98098E	01200 U S BANK TRUST-SPA LOCKBOX	17,037.50					
		Wellfield						
1	07/03/24	WRF-21489 Wellfield	11,000.00			5210 490217	610	102210
2	07/03/24	WRF-21489 Wellfield	6,037.50			5210 490217	620	102210
240035	-98097E	01200 U S BANK TRUST-SPA LOCKBOX	19,158.24					
		4th Cell-Loan 3						
1	2592779 05/23/24	SRF-20472 Wastewater Prin	10,539.00			5310 490215	610	102210
2	2592779 05/23/24	SRF-20472 Wastewater Int	8,619.24			5310 490215	620	102210

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240036	-98096E 01200 U S BANK TRUST-SPA LOCKBOX 4th Cell-Loan 4		18,308.14					
1	07/03/24 SRF-20473 Wastewater Prin		12,971.00			5310 490216	610	102210
2	07/03/24 SRF-20473 Wastewater Int		5,337.14			5310 490216	620	102210
240037	-98092E 01486 USDA RURAL DEVELOPMENT		1,603.00					
1	07/05/24 Fire Hall Improvement Loan		837.82			1000 490527	610	101000
2	07/05/24 Fire Hall Improvement Loan Int		765.18			1000 490527	620	101000
240038	30488S 02586 DIS TECHNOLOGIES		963.00					
1	19210 07/05/24 Monthly Managed Services		126.88			1000 410550	300	101000
2	19210 07/05/24 Monthly Managed Services		126.88			5210 430570	300	101000
3	19210 07/05/24 Monthly Managed Services		126.87			5310 430670	300	101000
4	19210 07/05/24 Monthly Managed Services		126.87			5410 430870	300	101000
5	19210 07/05/24 Monthly Managed Services		72.50			1000 411050	300	101000
6	19210 07/05/24 Monthly Managed Services		72.50			1000 460442	300	101000
7	19210 07/05/24 Monthly Managed Services		54.37			1000 430200	300	101000
8	19210 07/05/24 Monthly Managed Services		54.37			5210 430500	300	101000
9	19210 07/05/24 Monthly Managed Services		54.38			5310 430600	300	101000
10	19210 07/05/24 Monthly Managed Services		54.38			5410 430830	300	101000
11	19210 07/05/24 Monthly Microsoft 365		18.60			1000 410550	300	101000
12	19210 07/05/24 Monthly Microsoft 365		18.60			5210 430570	300	101000
13	19210 07/05/24 Monthly Microsoft 365		18.60			5310 430670	300	101000
14	19210 07/05/24 Monthly Microsoft 365		18.60			5410 430870	300	101000
15	19210 07/05/24 Monthly Microsoft 365		18.60			1000 411050	300	101000
240039	30411S 00111 FIRST STATE BANK		70,479.30					
1	06/24/24 TEDD 2023A Rev. Bond Principle		17,464.23*			2310 490218	610	102210
2	06/24/24 TEDD 2023A Rev. Bond Interest		53,015.07*			2310 490218	620	102210
240040	30412S 00111 FIRST STATE BANK		4,237.88					
1	06/24/24 TEDD 2023B Rev. Bond Principle		2.95*			2310 490219	610	102210
2	06/24/24 TEDD 2023B Rev. Bond Interest		4,234.93*			2310 490219	620	102210
240041	30499S 00111 FIRST STATE BANK		28,692.87					
1	1 07/02/23 2022 Peterbilt Garbage Tk Prin		25,385.28			5410 490534	610	102210
2	1 07/02/23 2022 Peterbilt Garbage Tk Int		3,307.59			5410 490534	620	102210
240042	-98095E 00111 FIRST STATE BANK		15.00					
1	07/01/24 Wire Fee for Loan Payments		3.75			1000 410550	300	101000
2	07/01/24 Wire Fee for Loan Payments		3.75			5210 430570	300	101000
3	07/01/24 Wire Fee for Loan Payments		3.75			5310 430670	300	101000
4	07/01/24 Wire Fee for Loan Payments		3.75			5410 430870	300	101000

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240043		00644 MONTANA MUNICIPAL CTFO	50.00					
1	07/01/24 MMCT FOA 24-25 Dues		12.50			1000 410550	300	101000
2	07/01/24 MMCT FOA 24-25 Dues		12.50			5210 430570	300	101000
3	07/01/24 MMCT FOA 24-25 Dues		12.50			5310 430670	300	101000
4	07/01/24 MMCT FOA 24-25 Dues		12.50			5410 430870	300	101000
240044		00119 SHELBY VOLUNTEER FIRE DEPT	1,640.00					
1	07/01/24 RFD wages		730.00			1000 420401	300	101000
2	07/01/24 CFD wages		310.00			1000 420400	300	101000
3	07/01/24 CFD secretary/treasurer wages		600.00			1000 420400	300	101000
240045		01470 RMR AGGREGATE	15,775.52					
1	4808 07/05/24 crushed base		15,775.52*			1000 430200	400	101000
240046		00117 QUILL CORPORATION	152.17					
1	39468184 07/10/24 coffee/copy paper/moistener		38.04		34659	1000 410550	200	101000
2	39468184 07/10/24 coffee/copy paper/moistener		38.04		34659	5210 430570	200	101000
3	39468184 07/10/24 coffee/copy paper/moistener		38.04		34659	5310 430670	200	101000
4	39468184 07/10/24 coffee/copy paper/moistener		38.05		34659	5410 430870	200	101000
240047		00617 FORDE NURSERY & LANDSCAPING	959.80					
	DNRC tree planting grant \$850							
1	8790 07/01/24 greenspire x4		959.80			1000 460430	221	101000
240048		01124 FIRST INTERSTATE BANK	1,072.64					
1	240624-677 06/24/24 Landfill Trust Qtly-LF03CL		554.10			5410 430870	300	102210
2	240624-677 06/24/24 Landfill Trust Qtly-LF03PO		518.54			5410 430870	300	102210
240049		02553 T & T CREATIONS	89.99					
1	07/03/24 years of service - stratton		22.50			1000 410100	200	101000
2	07/03/24 years of service - stratton		22.50			5210 430511	200	101000
3	07/03/24 years of service - stratton		22.50			5310 430611	200	101000
4	07/03/24 years of service - stratton		22.49			5410 430811	200	101000
240050		00105 SHELBY FLORAL & GIFT	54.00					
1	1360 06/20/24 retirement bouquet - carter		13.50			1000 411202	200	101000
2	1360 06/20/24 retirement bouquet - carter		13.50			5210 430520	200	101000
3	1360 06/20/24 retirement bouquet - carter		13.50			5310 430620	200	101000
4	1360 06/20/24 retirement bouquet - carter		13.50			5410 430820	200	101000

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240051		00276 TRI-CITY INTERLOCAL EQUIPMENT	30,000.00					
1	07/17/24 FY 24-25 Equipment Interlocal		15,000.00			1000 510320	560	101000
2	07/17/24 FY 24-25 Equipment Interlocal		7,500.00			5210 510320	560	101000
3	07/17/24 FY 24-25 Equipment Interlocal		7,500.00			5310 510320	560	101000
240052		304988 00144 POSTMASTER	458.56					
1	07/25/24 8/24 newsletter		114.64			1000 410240	310	101000
2	07/25/24 8/24 newsletter		114.64			5210 430514	310	101000
3	07/25/24 8/24 newsletter		114.64			5310 430614	310	101000
4	07/25/24 8/24 newsletter		114.64			5410 430814	310	101000
240053		01989 MONTANA DEPARTMENT OF COMMERCE	205,675.18					
1	07/16/24 house 2 return of funds		205,675.18*			2940 470000	950 2293	101000
240054		02485 RDO EQUIPMENT CO	1,600.00					
1	271913 07/16/24 45" forks for mini loader		1,600.00		34958	1000 430200	200	101000
240055		02672 JACKSON GROUP	76.28					
1	74441MI 07/17/24 air brake hoses		76.28		34955	5410 430830	200	101000
240056		01713 FRONTLINE AG SOLUTIONS LLC	1,418.52					
1	1151622 07/16/24 screen - mower		53.16		34969	1000 460430	200	101000
2	1155359 07/24/24 Return - Screen		-53.16		34980	1000 460430	200	101000
3	1154856 07/23/24 2017 John Deere Z950M Repair		1,418.52		34980	1000 460430	300	101000
240057		00037 NORTHWEST PIPE FITTINGS INC	1,767.54					
1	215260 07/09/24 3" hydrant meter assembly		1,767.54		34968	5210 430500	200	101000
240058		02335 CINTAS CORPORATION	198.10					
1	5218029580 06/27/24 med kit restock		49.53		34967	1000 430200	200	101000
2	5218029580 06/27/24 med kit restock		49.52		34967	5210 430500	200	101000
3	5218029580 06/27/24 med kit restock		49.53		34967	5310 430600	200	101000
4	5218029580 06/27/24 med kit restock		49.52		34967	5410 430830	200	101000
240059		02337 ADVANCED TECHNOLOGY PRODUCTS INC	2,724.91					
1	39515 06/27/24 chlorine/acid		2,724.91		34963	1000 460445	200	101000
240060		02412 CORE & MAIN	4,719.17					
1	161847 06/27/24 2.5" gate valve & swivel		357.41		34956	5210 430500	200	101000
2	154093 06/26/24 3" hybrid meter assembly		1,092.00		34956	5210 430500	200	101000
3	110960 07/02/24 seametrics meter		1,379.22		34956	5210 430500	200	101000
4	178933 07/02/24 2.5" hyd gate valve		357.41		34956	5210 430500	200	101000
5	V248290 07/18/24 4" Meter & Saddle		1,533.13		34981	1000 460430	200	101000

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240061		02097 FASTENAL COMPANY	206.74					
1	234293 06/26/24 XL black gloves		15.00		34960	1000 430200	200	101000
2	234293 06/26/24 XL black gloves		15.00		34960	5210 430500	200	101000
3	234293 06/26/24 XL black gloves		15.00		34960	5310 430600	200	101000
4	234293 06/26/24 XL black gloves		15.00		34960	5410 430840	200	101000
5	234117 06/18/24 cotter pins/drill bits		36.67		34960	1000 430200	200	101000
6	234117 06/18/24 cotter pins/drill bits		36.69		34960	5210 430500	200	101000
7	234117 06/18/24 cotter pins/drill bits		36.69		34960	5310 430600	200	101000
8	234117 06/18/24 cotter pins/drill bits		36.69		34960	5410 430840	200	101000
240062		00554 TORGERSON'S LLC	115.00					
1	86653 06/03/24 hy-tran fluid 5 gal		115.00		34966	1000 430200	200	101000
240063		00091 CLIFF'S TOWING	550.00					
	4th ave & 2nd st - dodge durango							
1	7241 07/02/24 tow vehicle		100.00		34970	1000 430200	300	101000
2	8306 07/15/24 Haul Truck to Cut Bank		450.00		34984	1000 430200	300	101000
240064		00357 APPELEY REPAIR	220.00					
1	11319 07/08/24 '89 - work on truck		220.00		34965	1000 430200	300	101000
240065		01439 CONRAD BUILDING CENTER INC	76.00					
1	96978 07/03/24 2x6s, 2x4s wellfield		76.00		34964	5210 430500	200	101000
240066		02607 ECONO SIGNS LLC	1,639.60					
1	10-989999 05/23/24 sign posts/sign brackets		1,639.60		34962	1000 430200	200	101000
240067		00027 MARKS TIRE & ALIGNMENT	380.00					
1	76487 06/05/24 dismount/remount balance		120.00		34959	5410 430830	300	101000
2	76501 06/06/24 mower trailer tire		115.00		34959	1000 460430	300	101000
3	76664 06/18/24 flat repair - container truck		120.00		34959	5410 430840	300	101000
4	76825 07/03/24 Flat Repair		25.00		34988	1000 430200	300	101000
240068		02374 MAGUIRE IRON INC	314,881.20					
1	5 07/01/24 water-tanks & backup power		314,881.20			5210 430501	950 2286	101000
240069		00001 DEPARTMENT OF REVENUE	3,180.62					
1	5 07/01/24 App #5 Maguire Iron		3,180.62			5210 430501	950 2286	101000

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240070	02551 TRIPLE TREE ENGINEERING INC engineering services 27 hours		3,290.00					
1	23-78-005 07/23/24 pnmh west track extensions		3,290.00			2310 430000	900 2295	101000
240071	02551 TRIPLE TREE ENGINEERING INC engineering services 23 hours consultant - jacobs engineering group PER finalization		29,180.00					
1	23-26-002 07/23/24 Storm Water PER		29,180.00*			5720 430246	350	101000
240072	02551 TRIPLE TREE ENGINEERING INC engineering services 10.5 hours + 21 hours GPS rental		3,880.00					
1	00007 07/23/24 paving improvement projects		1,155.00			1000 430200	300	101000
2	24-034-001 07/23/24 flathead ave rd		2,725.00			1000 430200	300	101000
240073	02601 NORTHERN PLAINS ELECTRIC LLC		152.82					
1	1775 07/18/24 HCH park gazebo power		152.82			1000 460430	300	101000
240074	02336 360 OFFICE SOLUTIONS		430.08					
1	1425217 07/02/24 cidebet foam/disinfect/cleane		244.80		34756	1000 460442	200	101000
2	1423804-1 07/01/24 Disinfectant		46.32		34983	1000 430200	200	101000
3	1423804-1 07/01/24 Disinfectant		46.32		34983	5210 430500	200	101000
4	1423804-1 07/01/24 Disinfectant		46.32		34983	5310 430600	200	101000
5	1423804-1 07/01/24 Disinfectant		46.32		34983	5410 430840	200	101000
240075	02674 JONES Z ELECTRIC		35,138.96					
1	1 06/26/24 water-tanks & backup power		35,138.96			5210 430501	950 2286	101000
240076	00001 DEPARTMENT OF REVENUE		354.94					
1	1 06/26/24 App #1 Jones Z Electric		354.94			5210 430501	950 2286	101000
240077	0263 STUTZ, JENNIFER		3,500.00					
1	07/29/24 7/24 legal services		875.00			1000 411100	350	101000
2	07/29/24 7/24 legal services		875.00			5210 430513	350	101000
3	07/29/24 7/24 legal services		875.00			5310 430613	350	101000
4	07/29/24 7/24 legal services		875.00			5410 430813	350	101000
240078	02615 NORMAN'S SPORT & WESTERN		300.00					
1	06/27/24 clothing allowance - Hoover		75.00			1000 430200	220	101000
2	06/27/24 clothing allowance - Hoover		75.00			5210 430500	220	101000
3	06/27/24 clothing allowance - Hoover		75.00			5310 430600	220	101000
4	06/27/24 clothing allowance - Hoover		75.00			5410 430840	220	101000

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240079		00442 SHELBY AREA CHAMBER OF COMMERCE	101.71					
	Reimbursement to Chamber							
1	07/29/24 Main Street Flower Supplies		101.71			1000 460430	200	101000
240080		02452 BNSF RAILWAY COMPANY	195.16					
1	90271518 07/29/24 Rail Safety Final Invoice		195.16			1000 470120	790	101000
240081		01725 2M COMPANY INC	2,007.97					
1	201030969 07/24/24 Sprinkler Heads/Solenoids		904.75		34978	1000 460430	200	101000
2	2010309691 07/30/24 Solenoids		173.84		34978	1000 460430	200	101000
3	2010309692 07/30/24 2" Valves/4" Pop Up Rotor		929.38		34978	1000 460430	200	101000
240082		02376 MOBILE TWI LLC	230.00					
1	072524C 07/25/24 DOT Breath/Urine Drug Screens		230.00		34976	1000 430200	300	101000
240083		00088 CARQUEST AUTO PARTS	775.79					
1	2567372700 06/28/24 Brush Set/Cleaning Wipes		8.17		34973	1000 430200	200	101000
2	2567372700 06/28/24 Brush Set/Cleaning Wipes		8.18		34973	5210 430500	200	101000
3	2567372700 06/28/24 Brush Set/Cleaning Wipes		8.18		34973	5310 430600	200	101000
4	2567372700 06/28/24 Brush Set/Cleaning Wipes		8.18		34973	5410 430830	200	101000
5	2567372825 07/01/24 Disc Brake Quiet		2.61		34973	1000 430200	200	101000
6	2567372825 07/01/24 Disc Brake Quiet		2.60		34973	5210 430500	200	101000
7	2567372825 07/01/24 Disc Brake Quiet		2.60		34973	5310 430600	200	101000
8	2567372825 07/01/24 Disc Brake Quiet		2.60		34973	5410 430830	200	101000
9	2567372946 07/03/24 Battery		7.50		34973	1000 430200	200	101000
10	2567372946 07/03/24 Battery		7.50		34973	5210 430500	200	101000
11	2567372946 07/03/24 Battery		7.50		34973	5310 430600	200	101000
12	2567372946 07/03/24 Battery		7.50		34973	5410 430830	200	101000
13	2567373255 07/09/24 Octane Booster/Cleaner		35.50		34973	1000 430200	200	101000
14	2567373255 07/09/24 Octane Booster/Cleaner		35.52		34973	5210 430500	200	101000
15	2567373255 07/09/24 Octane Booster/Cleaner		35.52		34973	5310 430600	200	101000
16	2567373255 07/09/24 Octane Booster/Cleaner		35.52		34973	5410 430830	200	101000
17	2567373318 07/10/24 Starting Fluid		3.82		34973	1000 430200	200	101000
18	2567373318 07/10/24 Starting Fluid		3.83		34973	5210 430500	200	101000
19	2567373318 07/10/24 Starting Fluid		3.83		34973	5310 430600	200	101000
20	2567373318 07/10/24 Starting Fluid		3.83		34973	5410 430830	200	101000
21	2567373213 07/08/24 Fuse Mini Kit		16.61		34973	1000 430200	200	101000
22	2567373348 07/10/24 Solenoids		58.67		34973	1000 430200	200	101000
23	2567373617 07/16/24 Tail Light Bulb		13.25		34973	1000 430200	200	101000
24	2567374289 07/29/24 Spark Plub		5.42		34973	1000 460430	200	101000
25	2567373328 07/10/24 Oil/Fuel Cleaner		18.38		34973	1000 460430	200	101000
26	2567373361 07/11/24 Spark Plug		8.26		34973	1000 460430	200	101000
27	2567373388 07/11/24 Foam/Antifreeze		35.98		34973	1000 460430	200	101000
28	2567373599 07/15/24 Grease Guns		64.08		34973	1000 460430	200	101000

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29	2567372976 07/03/24 Grease		45.20		34973	1000 460430	200	101000
30	2567373636 07/16/24 Air Brake Hose		39.79		34974	5410 430830	200	101000
31	2567373664 07/17/24 Bolt		1.16		34974	5410 430830	200	101000
32	2567372651 06/27/24 Battery		238.50		34974	5210 430500	200	101000
240084	02045 NAPA AUTO PARTS		271.72					
1	218097 07/17/24 Shop Towels/Cleaner		10.24		34972	1000 430200	200	101000
2	218097 07/17/24 Shop Towels/Cleaner		10.24		34972	5210 430500	200	101000
3	218097 07/17/24 Shop Towels/Cleaner		10.24		34972	5310 430600	200	101000
4	218097 07/17/24 Shop Towels/Cleaner		10.24		34972	5410 430840	200	101000
5	217141 06/28/24 Pressure Washer Hose		4.99		34972	1000 430200	200	101000
6	217141 06/28/24 Pressure Washer Hose		5.00		34972	5210 430500	200	101000
7	217141 06/28/24 Pressure Washer Hose		5.00		34972	5310 430600	200	101000
8	217141 06/28/24 Pressure Washer Hose		5.00		34972	5410 430840	200	101000
9	217649 07/10/24 Fuel Filter		42.78		34972	1000 430200	200	101000
10	217830 07/12/24 Floor Mat		51.25		34972	1000 430200	200	101000
11	218047 07/17/24 Mirror		17.24		34972	1000 430200	200	101000
12	217899 07/15/24 Prem/Blue 15W40		33.98		34972	1000 430200	200	101000
13	217259 07/01/24 Armor All		16.98		34972	1000 460430	200	101000
14	217699 07/10/24 Filter		5.14		34972	1000 460430	200	101000
15	217707 07/10/24 Filters		43.40		34972	5410 430840	200	101000
240085	01321 GLACIER MOTOR SALES & SERVICE		158.11					
1	S 16417 07/08/24 150/100 Amp Breaker		158.11		34987	1000 430200	200	101000
240086	02639 BTI MONTANA		7,377.95					
1	2407041067 07/16/24 Screws/Drill Bits		46.54		34986	1000 460465	200	101000
2	2406039656 06/24/24 Paint Caulk		5.58		34986	5210 430500	200	101000
3	2406039511 06/25/24 Recip Blade		26.99		34986	5210 430500	200	101000
4	2407040883 07/09/24 30' Tape/100' Tape Rule		50.98		34986	1000 430200	200	101000
5	2406039448 06/24/24 Caulk/Couplers		58.69		34986	1000 430200	200	101000
6	2407041010 07/10/24 Plastic Welder		1.88		34986	1000 430200	200	101000
7	2407041010 07/10/24 Plastic Welder		1.87		34986	5210 430500	200	101000
8	2407041010 07/10/24 Plastic Welder		1.87		34986	5310 430600	200	101000
9	2407041010 07/10/24 Plastic Welder		1.87		34986	5410 430830	200	101000
10	2407041702 07/17/24 Utility Gloves		6.99		34986	1000 430200	200	101000
11	2407041702 07/17/24 Utility Gloves		7.00		34986	5210 430500	200	101000
12	2407041702 07/17/24 Utility Gloves		7.00		34986	5310 430600	200	101000
13	2407041702 07/17/24 Utility Gloves		7.00		34986	5410 430830	200	101000
14	291736 06/26/24 UV Propane		359.91		34986	5210 430500	230	101000
15	772784 06/25/24 Diesel		1,556.55		34986	5410 430840	230	101000
16	778229 07/15/24 DEF		42.00		34986	5410 430840	230	101000
17	CL22847 06/30/24 Fuel		1,030.00		34986	5210 430500	230	101000
18	CL22847 06/30/24 Fuel		2,300.22		34986	1000 430200	230	101000
19	CL22847 06/30/24 Fuel		552.65		34986	5410 430830	230	101000



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20	2407040916 07/10/24	Gas Mower	883.98		34985	1000 460430	200	101000
21	2407040929 07/10/24	Key Handle	7.20		34985	1000 460430	200	101000
22	2407040928 07/10/24	Sillcock Handle	1.79		34985	1000 460430	200	101000
23	2407040919 07/10/24	Screws	0.40		34985	1000 460430	200	101000
24	2407041638 07/16/24	Bushing	5.99		34985	1000 460430	200	101000
25	2407041604 07/16/24	1 1/4 Ply x Fem El	6.98		34985	1000 460430	200	101000
26	2407039123 06/21/24	TruFuel	21.98		34985	1000 460430	200	101000
27	2407041549 07/15/24	Clamp/1 1/2 Cap T	31.52		34985	1000 460430	200	101000
28	2407041554 07/15/24	Return Cap T	-9.00		34985	1000 460430	200	101000
29	2406039726 06/27/24	Tank Sprayer	29.99		34985	1000 460430	200	101000
30	2406039617 06/26/24	Thrd Cap/Plug	19.21		34985	1000 460430	200	101000
31	2407041525 07/15/24	50:1 Fuel	31.99		34985	1000 460430	200	101000
32	2407041075 07/11/24	Building Wire	24.50		34985	1000 460430	200	101000
33	2407042324 07/23/24	Keys	1.50		34985	1000 460445	200	101000
34	782450 07/30/24	DEF	11.83		34991	5410 430830	200	101000
35	781871 07/29/24	Herbicide/Spret	242.50		34991	1000 430200	200	101000
240087	02623	SHELBY PAINT & HARDWARE	456.67					
1	19223 06/28/24	Cleaner	4.24		34989	1000 430200	200	101000
2	19223 06/28/24	Cleaner	4.25		34989	5210 430500	200	101000
3	19223 06/28/24	Cleaner	4.25		34989	5310 430600	200	101000
4	19223 06/28/24	Cleaner	4.25		34989	5410 430830	200	101000
5	19716 07/02/24	Gas Can	4.99		34989	1000 430200	200	101000
6	19716 07/02/24	Gas Can	5.00		34989	5210 430500	200	101000
7	19716 07/02/24	Gas Can	5.00		34989	5310 430600	200	101000
8	19716 07/02/24	Gas Can	5.00		34989	5410 430830	200	101000
9	19807 07/03/24	Shop Towels	1.99		34989	1000 430200	200	101000
10	19807 07/03/24	Shop Towels	2.00		34989	5210 430500	200	101000
11	19807 07/03/24	Shop Towels	2.00		34989	5310 430600	200	101000
12	19807 07/03/24	Shop Towels	2.00		34989	5410 430830	200	101000
13	20421 07/09/24	TruFuel/Weed Killer	21.49		34989	1000 430200	200	101000
14	20421 07/09/24	TruFuel/Weed Killer	21.49		34989	5210 430500	200	101000
15	20421 07/09/24	TruFuel/Weed Killer	21.49		34989	5310 430600	200	101000
16	20421 07/09/24	TruFuel/Weed Killer	21.49		34989	5410 430830	200	101000
17	21152 07/16/24	Thread Seal	0.34		34989	1000 430200	200	101000
18	21152 07/16/24	Thread Seal	0.35		34989	5210 430500	200	101000
19	21152 07/16/24	Thread Seal	0.35		34989	5310 430600	200	101000
20	21152 07/16/24	Thread Seal	0.35		34989	5410 430830	200	101000
21	22593 07/30/24	Air Fresheners	3.75		34989	1000 430200	200	101000
22	22593 07/30/24	Air Fresheners	3.74		34989	5210 430500	200	101000
23	22593 07/30/24	Air Fresheners	3.74		34989	5310 430600	200	101000
24	22593 07/30/24	Air Fresheners	3.74		34989	5410 430830	200	101000
25	19147 06/27/24	Pine Board	7.99		34989	1000 440600	200	101000
26	19600 07/01/24	Nylon Ties/Cable Ties	25.48		34989	1000 440600	200	101000
27	19616 07/01/24	Hardware	1.60		34989	1000 440600	200	101000

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CITY OF SHELBY  
Claim Details  
For the Accounting Period: 7/24

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\* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28	21817 07/22/24	Knob	14.49		34989	1000 440600	200	101000
29	22538 07/30/24	Gloves/Lopper	64.97		34989	1000 430200	200	101000
30	21993 07/24/24	Prunner/Lopper	75.97		34990	1000 460430	200	101000
31	22056 07/25/24	Bottled Water	5.99		34990	1000 460430	200	101000
32	22434 07/29/24	Bottled Water	5.99		34990	1000 460430	200	101000
33	19812 07/03/24	Toilet Seat	13.99		34990	1000 460439	200	101000
34	19086 06/27/24	Wash Brush	17.99		34990	5210 430500	200	101000
35	20324 07/08/24	Nipples	14.97		34990	5210 430500	200	101000
36	22525 07/29/24	Wire Connectors	12.99		34990	5210 430500	200	101000
37	21159 07/16/24	Hardware	7.98		34990	1000 460465	200	101000
38	22531 07/30/24	Weed Killer	38.98		34990	1000 460430	200	101000
240088	02537	MMIA-LIABILITY PROGRAM	750.00					
1	DR1005617 07/31/24	Deductible EV2024011477	187.50			2190 510330	815	101000
2	DR1005617 07/31/24	Deductible EV2024011477	187.50			5210 510330	815	101000
3	DR1005617 07/31/24	Deductible EV2024011477	187.50			5310 510330	815	101000
4	DR1005617 07/31/24	Deductible EV2024011477	187.50			5410 510330	815	101000
240089	00653	GREAT WEST ENGINEERING	14,232.12					
	Task 3 - Wellfield Verification/Testing							
1	33247 07/29/24	Wellfield Investigation	14,232.12			5210 430501	950 2296	101000
240090	00653	GREAT WEST ENGINEERING	5,799.55					
	Groundwater Monitoring							
1	33241 07/29/24	Landfill Operation Assistance	5,799.55			5410 430840	350	101000
240091	00653	GREAT WEST ENGINEERING	8,218.10					
	Construction							
1	33242 07/29/24	Airport Tank Transmission Main	8,218.10			5210 430501	950 2286	101000
240092	00653	GREAT WEST ENGINEERING	1,084.50					
	Preliminary Design							
1	33243 07/29/24	Wastewater PER	1,084.50			5310 430600	350	101000
240093	00653	GREAT WEST ENGINEERING	3,477.61					
	Construction/Resident Project Representative							
1	33246 07/29/24	Stormwater South Side	3,477.61			5720 430246	950 2288	101000
240094	02317	ESRI	2,210.00					
1	94773558 07/31/24	ArcGIS/ESRI Annual Renewal	1,105.00		34975	5210 430500	300	101000
2	94773558 07/31/24	ArcGIS/ESRI Annual Renewal	1,105.00		34975	5310 430600	300	101000

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CITY OF SHELBY  
Claim Details  
For the Accounting Period: 7/24

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Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
240095	999998 LORI JEAN STRATTON		128.00					
2024								
1	07/31/24 No Jive Give Me Five		32.00			1000 410550	300	101000
2	07/31/24 No Jive Give Me Five		32.00			5210 430570	300	101000
3	07/31/24 No Jive Give Me Five		32.00			5310 430670	300	101000
4	07/31/24 No Jive Give Me Five		32.00			5410 430870	300	101000
240096	01862 MOUNTAIN ALARM		78.00					
1	4968525 08/01/24 Landfill Access Control		78.00			5410 430840	300	101000
240097	02595 PONDEROSA PUBLICATIONS LLC		120.00					
1	52493 07/31/24 Seal Coat Roadrunner Trail Ad		48.00			1000 460430	300	101000
2	52492 07/31/24 KPSquared Conditional Use Ad		72.00			1000 410550	300	101000
240098	01969 GREAT FALLS SAND & GRAVEL INC		190,656.20					
1	60162 07/31/24 Paving 5th & 4th		33,117.00			2500 430200	900	101000
2	60163 07/31/24 Paving Main to 3rd on 4th		129,150.00			2500 430200	900	101000
3	60172 07/31/24 Paving Storm Water Project		18,770.00			2500 430200	900	101000
4	60173 07/31/24 Paving Storm Water Project		9,619.20			2500 430200	900	101000
240099	-98090E 02669 FLYING S TITLE & ESCROW INC		122,827.80					
	231 Main St							
1	1145708CO 07/31/24 Roxy Theater Purchase		122,827.80			7030 470000	900	101000
240100	-98089E 00111 FIRST STATE BANK		10.00					
	231 Main St							
1	07/31/24 Cashier's Check Fee Roxy		10.00			7030 470000	900	101000
240101	02486 MARIAS RIVER CONTRACTING LLC		2,850.00					
1	1167 08/01/24 LMI House Privacy Fence Labor		2,850.00*			2399 470000	300	101000
# of Claims			102	Total:		1833,443.44		
Total Electronic Claims			530,650.68	Total Non-Electronic Claims		1302792.76		

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CITY OF SHELBY  
Fund Summary for Claims  
For the Accounting Period: 7/24

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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	160,156.55
2190 COMPREHENSIVE LIABILITY	
101000 Cash-Operating	187.50
2310 TAX INCREMENT FINANCING DISTRICT (TIFD)	
101000 Cash-Operating	3,290.00
102210 Cash-Revenue Bond Sinking & Interest	74,717.18
2399 REVOLVING LOAN	
101000 Cash-Operating	2,850.00
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	4,120.18
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	190,656.20
2940 CDBG HOUSING FUND	
101000 Cash-Operating	205,675.18
5210 WATER UTILITY	
101000 Cash-Operating	441,100.21
102210 Cash-Revenue Bond Sinking & Interest	161,601.50
5310 SEWER UTILITY	
101000 Cash-Operating	52,238.65
102210 Cash-Revenue Bond Sinking & Interest	153,400.88
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	57,390.12
102210 Cash-Revenue Bond Sinking & Interest	77,641.39
5720 STORM DRAINAGE	
101000 Cash-Operating	32,657.61
102210 Cash-Revenue Bond Sinking & Interest	91,137.50
7030 HOUSING FUND	
101000 Cash-Operating	122,837.80
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	1,784.99
<b>Total:</b>	<b>1,833,443.44</b>



## Shelby Tourism Business Improvement District Work Plan 2024-2025

### Shelby Tourism Business Improvement District

Tourism is a vital part of the Shelby Economy. The Shelby Tourism Business Improvement District (TBID) is a tool which allows our community to actively pursue residents and non-resident tourists for local events, sporting venues, activities and conventions. The Shelby TBID is made up of the following lodging establishments: Comfort Inn of Shelby, Best Western Inn & Suites, and OYO Hotel.

Original participating establishments petitioned the City of Shelby for formation in 2011. The TBID was approved through Resolution No. 1817 with original members. Resolution No. 1831 brought in O'Haire Manor. Resolution No. 1859 brought in Best Western Shelby Inn & Suites and Resolution No. 2053 replaced Glacier Motel with VATSHATS. The Shelby TBID has an executive committee, by-laws established November 8, 2011, and a yearly work plan.

The following lodging establishments are currently inactive in the TBID (4): Sherlock Motel, Totem Motel, O'Haire Manor, VATSHATS

The Shelby TBID original resolution to create the group has been renewed as per Resolution No. 2063 on Sept. 19, 2022.

#### Shelby TBID Estimated 2024-2025 Budget:

Task	Percentage of Budget	Estimated Budget Amount
Insurance	2.5%	\$2,000.00
Marketing	12.5%	\$10,000.00
Event Sponsorships	25%	\$20,000.00
Chamber Support/ Roxy Theater	21.25%	\$17,000.00
Other	37.5%	\$30,000.00
Total	100%	\$80,000.00

**TBID Funding:**

Account Balance of April 25, 2024	\$159,679.14
Account Balance of July 2, 2024	\$146,536.78
Projected Expenses	\$80,000.00
Average Yearly Income (Assessments)	\$84,000.00

The office of the Shelby Area Chamber of Commerce and City of Shelby completes the administration of the Shelby TBID. Shane Adams of the Chamber will oversee all communications, reporting, and draw requests. Raquel Salois of the City will oversee the financial aspects of TBID. The City of Shelby will collect and house the TBID fees for TBID disbursements.

The Shelby TBID Executive Board:  
Elections of officers took place at the TBID meeting held on July 2, 2024.


Cheri Hirst, Chair  
Comfort Inn & Suites 406-434-2212

Jaimie Dishon, 1st Vice Chair  
Best Western Shelby Inn & Suites 406-424-4560

Monica or Ankur Kushwaha, Board Member  
OYO Hotel Shelby 406-434-5134

Shane Adams, Reporting  
Shelby Area Chamber of Commerce 406-434-7184

Raquel Salois, Reporting  
City of Shelby, 406-434-5222

Submitted by Shane Adams  Date: July 12, 2024

August 1, 2024

Mayor Gary McDermott & Shelby City Council

Shelby City Hall

112 1<sup>st</sup> St. South

Shelby, MT 59474

Re: Retiree benefit – use of Civic Center and Shelby Swimming Pool

Good day! I hope all is well with the city. I am thoroughly enjoying retirement, but miss my co-workers and working on great projects for our community.

As per the personnel guidelines, full-time retirees are entitled to free use of the Civic Center and Swimming Pool. As you are aware, I wasn't considered a full-time employee, but I hope the Council might deem my time and work ethic with the city a qualifier for free use of the city recreation facilities moving forward. I spent many after work hours in meetings and events as well as participated in many organizations and groups in addition to my other responsibilities. I consider my time with the city as full-time and hope I might be rewarded with free use of our recreation facilities.

Tom and I have volunteered some time this summer helping with weed enforcement and water aerobics classes giving me use of the pool and gym, but I wanted to make sure moving forward we will have the opportunity to use our great recreation facilities as a retiree benefit.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Lorette Carter". The signature is written in black ink and is positioned above the printed name.

Lorette Carter

**MINUTES OF A REGULAR MEETING OF THE SHELBY CITY COUNCIL**  
**HELD IN COUNCIL CHAMBERS**  
**December 17, 2001**

Council President Don Lee called the meeting to order at 7:45 p.m. Present were: Cindy Doane, Mike Lamey, Don Lee, Chip Miller, Eugene Haroldson, council members; Melodee Robins, city finance officer; Bill Moritz, city superintendent; Bill Hunt, city attorney. Excused absence: Harvey Hawbaker, council member.

**MINUTES, 12/03/01**

**DOANE MADE A MOTION TO APPROVE THE DECEMBER 3, 2001 REGULAR MEETING MINUTES, AS ENCLOSED IN THE COUNCIL PACKETS. SECONDED BY LAMEY. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT-HAWBAKER. ABSTAIN-NONE.**

**COMMITTEE REPORTS**

1. **Law Enforcement Report for November 2001** - Mike Lamey reported from the November law enforcement incident report that was handed out. There were a total of 46 incidents (31 city and 15 county). Citations totaled 93 for the month, which is high for this time of year. There were 13 criminal mischief cases (mainly destroying mailboxes which they feel were done by individuals from out of town during the tournaments). There were 16 juveniles booked through the jail for varying offenses including illegal possession of alcohol and drug cases. There have been a number of younger kids taking pills or attempting suicide. There were 5 accidents in the city. The department has been short handed still with the Pat Hughes case and also Pat Kelleher's medical problems.

2. **City-County Planning Board Minutes 12/10/01** - City Planner Yeagley presented the completed eleven-chapter draft of the Growth Policy. Copies will be mailed to all board members for review. Mayor Bonderud stated that we would get current cost estimates from Thomas Dean & Hoskins to convert all capital improvement projects into current dollars.

**HAROLDSON MADE A MOTION TO APPROVE THE DECEMBER 10, 2001 CITY-COUNTY PLANNING BOARD MEETING MINUTES, AS ENCLOSED IN THE COUNCIL PACKETS. SECONDED BY DOANE. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT-HAWBAKER. ABSTAIN-NONE.**

**CITY ATTORNEY**

1. Received a letter from the auditors requesting information regarding any pending litigation that may affect the financial status of the city. There isn't any that he is aware of.

2. The court case involving the city, Russells and the old golf course road has been appealed to the Supreme Court.

**CITY SUPERINTENDENT**

Superintendent Moritz reported that the city crew has been doing the following:

1. General maintenance and sanding.

2. Century Paving has put down 856 tons of milling at the Transloading facility east of town. There are 60 feet on the north side of the tracks and 120 feet on the south side.



CITY FINANCE OFFICER

1. Statement of Expenditures, Revenues, Cash Report & Pledged Security Report, City Judge's Report, 11/30/2001

LAMEY MADE A MOTION TO APPROVE THE REPORTS AS PREPARED BY THE CITY FINANCE OFFICER. SECONDED BY DOANE. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT- HAWBAKER. ABSTAIN-NONE.

2. Manual Check to Davidson Trust for \$200 for agent fees.

HAROLDSON MADE A MOTION TO APPROVE THE MANUAL CHECK TO DAVIDSON TRUST IN THE AMOUNT OF \$200. SECONDED BY DOANE. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT- HAWBAKER. ABSTAIN-NONE.

OTHER MATTERS

1. Williamson Park - The question regarding the trailer rental still depends on whether the park will be closed for six months and open for day-use only in the summer months. This question is deferred till the January 7<sup>th</sup>, 2002 meeting.

Mayor Bonderud arrived at 8:10 p.m.

There is a lot of concern from Disaster & Emergency Services Department regarding the safety of water sources, isolating the wells, no public access, etc. The wells are enclosed in the pump houses but could be broken into very easily. The council is to think about it some more until the first meeting in January.

2. ½ Price Recreation Passes - retired city employees

DOANE MADE A MOTION TO ALLOW HALF-PRICE RECREATION PASSES TO ALL FULL-TIME RETIRED SHELBY EMPLOYEES WITH 20 YEARS OF SERVICE OR MORE. SECONDED BY MILLER. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT-HAWBAKER. ABSTAIN-NONE.

3. 1/01/2002 Expiring Terms for Board Members

Marias Heritage Center Condo Board Appointment - Melodee Robins

LAMEY MADE A MOTION TO APPOINT MELODEE ROBINS TO THE CONDOMINIUM BOARD FOR A 3-YEAR TERM. SECONDED BY HAROLDSON. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT-HAWBAKER. ABSTAIN-NONE.

Board of Adjustments Appointments - Robert Longcake, Charles Carver and Brice Kluth

HAROLDSON MADE A MOTION TO RE-APPOINT BOARD OF ADJUSTMENT BOARD MEMBERS ROBERT LONGCAKE, CHARLES CARVER AND BRICE KLUTH FOR 3-YEAR TERMS. SECONDED BY DOANE. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT-HAWBAKER. ABSTAIN-NONE.

4. Prison Supervised Inmate Community Service Work Program Survey

Results - The county survey results were the same percentage ratio as the smaller city survey, 60% in favor and 40% against. Before the program actually starts, the council will see the rules and regulations of that program and the details will go to the County Commissioners, City Council and Public Safety Commission for input prior to approval of the operational standards of the issue.

**5. Montana Department of Transportation - Viaduct Supplement to Preliminary Field Review Report** - Another meeting is scheduled in January with BNSF Railroad who will be greatly involved in the issue of flagging during the project and also contributing some property to the west for drainage improvements. There will be drawings available in January so that we will know what the layout is. MDOT has requested that the city purchase the Siefert residence on the west side and a letter was sent to them with an offer.

**6. Letter regarding Certificate of Survey and Subdivision Review Billing to Toole County Commissioners** - The city and county had agreed to share the costs of the City/County Planner when reviews and work was done on Certificates of Survey and Subdivision. Toole County said that they would not pay for this review, etc. until the certificate has been filed at which time they could charge the individual for this review in their filing charges. There is a lot of review work that is done by Jim on certificates that could take months or maybe never be filed. The county receives a lot of work from Jim Yeagley for nothing. Mayor Bonderud is recommending that Jim estimate his review time up front and receive payment before any work is done. If it ends up being more or less time, it can be adjusted at the end of the project.

**7. City of Cut Bank-Potential Water Supply** - Mayor Bonderud wrote a letter to Mayor Culleton of Cut Bank to discuss the potential water supply to Cut Bank through the Ethridge water system that the City of Shelby is currently working on with the Ethridge Water District. The City of Shelby currently has water rights for approximately 8 million gallons per day and Shelby's current water usage peaks at approximately 2 million gallons per day. In the future the city of Cut Bank may have to buy water from the Blackfeet Reservation. Council member Miller reported that the Region Water Project committee had a meeting last week and things are still going forward. Things were setback because of September 11 but there is still a 95% chance that this will get funded. This issue of Cut Bank water was discussed at the meeting.

**8. Revolving Loan Fund** - Mayor Bonderud attended a meeting in Choteau regarding a Regional Revolving Loan Fund. Counties and communities along the I-15 corridor were contacted to meet to discuss the pros & cons of a regional SRF fund. Business Services are still working for Shelby on finding funding for Shelby's Revolving Loan Fund.

**AT 8:25 P.M. DOANE A MOTION TO ADJOURN THE MEETING. SECONDED BY HAROLDSON. VOTE: AYES-DOANE, LAMEY, HAROLDSON, MILLER. NOES-NONE. ABSENT-HAWBAKER. ABSTAIN-NONE.**

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LARRY J. BONDERUD, MAYOR

ATTEST:

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Shelby City Council Minutes  
December 17, 2001  
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MELODEE ROBINS, CITY FINANCE OFFICER