

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
**June 3, 2024**  
**6:30 P.M.**

**ROLL CALL OF MEMBERS**  
**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- Regular Council Meeting, 5/20/24 (pgs. 5-6)

**APPEARANCE REQUESTS**

- Agenda Items
- Non-Agenda Items

**CLAIMS REPORT 5/31/24 (pgs. 7-20)**

**COMMITTEE REPORTS**

- Park & Rec Committee Meeting, 5/28/24 (pgs. 21-24)

**CITY FINANCE OFFICER**

- Ordinance No. 854 (2<sup>nd</sup> rdg) re: Sewer Rate Increase (pgs. 25-27)
- Montana Intersection Award
- Resolution No. 2091 re: Wastewater PER (pg. 28)
- Resolution No. 2092 re: Stormwater PER (pg. 29)
- Bitterroot House Award

**CITY SUPERINTENDENT**

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**COMMUNITY DEVELOPMENT DIRECTOR**

**OTHER MATTERS**

- Asphalt from Front St to 2<sup>nd</sup> St S. on 4<sup>th</sup> Ave S (pgs. 30-31)

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### June 3, 2024

- 6:00 p.m.      **Audit Committee**  
(Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m.      **Regular City Council Meeting**

### June 10, 2024

- 6:30 p.m.      **City-County Planning Board**  
(Mayor, Flesch, Clark)

### June 17, 2024

- 6:30 p.m.      **Regular City Council Meeting**

### June 24, 2024

- 6:30 p.m.      **Park & Recreation Meeting**  
(Mayor, Superintendent, Frydenlund, Kimmet)

## City Council Packet Listing

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- A. Agenda
- B. Agenda Items
  - 1. Minutes of Regular Council Meeting, 5/20/24
  - 2. Claims Report, May 2024
  - 3. Park & Rec Committee Minutes, 5/28/24
  - 4. Ordinance No. 854 (2<sup>nd</sup> rdg) re: Sewer Rate Increase
  - 5. Resolution No. 2091 re: Wastewater PER
  - 6. Resolution No. 2092 re: Stormwater PER
  - 7. Great Falls Sand & Gravel Bid Proposal re: Asphalt
- C. Correspondence
  - 1. 5/28/24 Email & Information re: MMIA Liability Retro Distribution Memo
  - 2. 5/28/24 Minutes from Northern Transit Interlocal Meeting
- D. Reports
  - 1.
- E. Handouts
  - 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
May 20, 2024

Mayor McDermott called the meeting to order at 6:30 p.m.  
Present were: Pat Frydenlund, Lyle Kimmet, Jayce Yarn and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Eric Kary, City Superintendent; Lorette Carter, Community Development Director. Absent & Excused: Joe Flesch & Sanna Clark.

Other citizens present: Tyler Foss, Tyler Padilla, Jeff & Tiffany Stores.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Sewer Rate Increase  
Mayor McDermott opened the public hearing at 6:30pm.

APPROVAL OF MINUTES

- Regular Council Meeting, 5/6/2024  
MORITZ MADE A MOTION TO APPROVE THE MINUTES. SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - FLESCHE, CLARK. ABSTAIN - NONE.

APPEARANCE REQUESTS

- AGENDA ITEMS -
- NON-AGENDA ITEMS -

CLOSE PUBLIC HEARING

Mayor McDermott closed the public hearing at 6:38pm after receiving no comments.

COMMITTEE REPORTS

- Law Enforcement - Tyler Foss  
Sheriff Padilla reported on the new Toole County Sheriff's department phone application in development.
- Minutes of City-County Planning Board, 5/13/24  
FRYDENLUND MADE A MOTION TO REJECT THE VARIANCE REQUEST SUBMITTED BY RUSSELL MATTHEWS. SECONDED BY MORITZ. VOTE AYES - FRYDENLUND, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - FLESCHE, CLARK. ABSTAIN - NONE.

**CITY FINANCE OFFICER**

1. City Judge's Report, 4/30/2024
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 4/30/2024

MORITZ MADE A MOTION TO APPROVE THE REPORTS WITH NOTED QUESTIONS REGARDING AUDIT ADJUSTMENTS. SECONDED BY YARN. VOTE AYES - FRYDENLUND, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - FLESCHE, CLARK. ABSTAIN - NONE.

3. Ordinance No. 854 (1<sup>st</sup> rdg) re: Sewer Rate Increase  
KIMMET MADE A MOTION TO APPROVE THE FIRST READING OF ORDINANCE NO. 854. SECONDED BY MORITZ. VOTE AYES - FRYDENLUND, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - FLESCHE, CLARK. ABSTAIN - NONE.

**CITY SUPERINTENDENT**

Eric provided an update of projects the crew has ongoing and upcoming.

**COMMUNITY DEVELOPMENT DIRECTOR**

Lorette provided notes as a handout.

**OTHER MATTERS**

- **Personnel Policy Update**  
FRYDENLUND MADE A MOTION TO APPROVE THE POLICY UPDATE. SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - FLESCHE, CLARK. ABSTAIN - NONE.
- **Piezometer Task Order**  
MORITZ MADE A MOTION TO APPROVE THE TASK ORDER. SECONDED BY FRYDENLUND. VOTE AYES - FRYDENLUND, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - FLESCHE, CLARK. ABSTAIN - NONE.

**ADJOURN**

AT 7:46 P.M. FRYDENLUND MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - FLESCHE, CLARK. ABSTAIN - NONE.

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Gary McDermott, Mayor

ATTEST:

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Jade Goroski, Finance Officer

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 1 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description        | Vendor #/Name/ | Document \$/<br>Line \$ | Disc \$ | PO #  | Fund Org Acct | Object Proj | Cash Account |
|--------------|---|----------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 230818       | 30332S 00113 DNRC<br>wastewater             |                | 250.00                  |         |       |               |             |              |
| 1            | 05/07/24 RRGL Application Fee               |                | 250.00*                 |         |       | 5310 430600   | 300         | 101000       |
| 230819       | 00343 ENERGY LABORATORIES INC               |                | 108.00                  |         |       |               |             |              |
| 5            | 631040 05/20/24 lead/copper samples -border |                | 108.00*                 |         | 34871 | 5210 430500   | 300         | 101000       |
| 230820       | 00400 UTILITIES UNDERGROUND LOCATION        |                | 67.08                   |         |       |               |             |              |
| 1            | 4045110 04/30/24 39 Locates for 4/24        |                | 67.08*                  |         | 34868 | 5210 430500   | 300         | 101000       |
| 230821       | 30338S 00144 POSTMASTER                     |                | 411.38                  |         |       |               |             |              |
| 1            | 05/23/24 5/24 UB Postage                    |                | 137.13*                 |         |       | 5210 430570   | 310         | 101000       |
| 2            | 05/23/24 5/24 UB Postage                    |                | 137.13*                 |         |       | 5310 430670   | 310         | 101000       |
| 3            | 05/23/24 5/24 UB Postage                    |                | 137.12*                 |         |       | 5410 430870   | 310         | 101000       |
| 230822       | 30334S 00043 SHELBY GAS ASSOCIATION         |                | 2,989.15                |         |       |               |             |              |
| 1            | 05/10/24 5/24 Gas Bill                      |                | 71.90*                  |         |       | 1000 411200   | 343         | 101000       |
| 2            | 05/10/24 5/24 Gas Bill                      |                | 421.85*                 |         |       | 1000 420400   | 343         | 101000       |
| 3            | 05/10/24 5/24 Gas Bill                      |                | 421.85*                 |         |       | 1000 420401   | 343         | 101000       |
|              | 05/10/24 5/24 Gas Bill                      |                | 337.10*                 |         |       | 1000 460445   | 343         | 101000       |
| 5            | 05/10/24 5/24 Gas Bill                      |                | 141.60*                 |         |       | 1000 460442   | 343         | 101000       |
| 6            | 05/10/24 5/24 Gas Bill                      |                | 152.65*                 |         |       | 5410 430840   | 343         | 101000       |
| 7            | 05/10/24 5/24 Gas Bill                      |                | 149.64*                 |         |       | 1000 430200   | 343         | 101000       |
| 8            | 05/10/24 5/24 Gas Bill                      |                | 149.64                  |         |       | 5210 430500   | 343         | 101000       |
| 9            | 05/10/24 5/24 Gas Bill                      |                | 149.64*                 |         |       | 5310 430600   | 343         | 101000       |
| 10           | 05/10/24 5/24 Gas Bill                      |                | 149.63*                 |         |       | 5410 430830   | 343         | 101000       |
| 11           | 05/10/24 5/24 Gas Bill                      |                | 44.96*                  |         |       | 1000 411202   | 343         | 101000       |
| 12           | 05/10/24 5/24 Gas Bill                      |                | 44.96*                  |         |       | 5210 430520   | 343         | 101000       |
| 13           | 05/10/24 5/24 Gas Bill                      |                | 44.96*                  |         |       | 5310 430620   | 343         | 101000       |
| 14           | 05/10/24 5/24 Gas Bill                      |                | 44.97*                  |         |       | 5410 430820   | 343         | 101000       |
| 15           | 05/10/24 5/24 Gas Bill                      |                | 96.55                   |         |       | 5210 430500   | 343         | 101000       |
| 16           | 05/10/24 5/24 Gas Bill                      |                | 356.30*                 |         |       | 1000 460465   | 343         | 101000       |
| 17           | 05/10/24 5/24 Gas Bill                      |                | 210.95                  |         |       | 1000 470270   | 300         | 101000       |
| 230823       | 01851 CT CLEANING                           |                | 1,200.00                |         |       |               |             |              |
| 1            | 05/23/24 5/24 Janitorial Service            |                | 75.00                   |         |       | 1000 411202   | 390         | 101000       |
| 2            | 05/23/24 5/24 Janitorial Service            |                | 75.00                   |         |       | 5210 430520   | 390         | 101000       |
| 3            | 05/23/24 5/24 Janitorial Service            |                | 75.00                   |         |       | 5310 430620   | 390         | 101000       |
| 4            | 05/23/24 5/24 Janitorial Service            |                | 75.00                   |         |       | 5410 430820   | 390         | 101000       |
| 5            | 05/23/24 5/24 CC Janitorial Service         |                | 900.00*                 |         |       | 1000 460442   | 300         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 2 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description | Vendor #/Name/                       | Document \$/<br>Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|--------------|--------------------------------------|--------------------------------------|-------------------------|---------|------|---------------|-------------|--------------|
| 230824       |                                      | 02368 OPTUM FINANCIAL INC            | 4.25                    |         |      |               |             |              |
| 1            | 1595306 05/14/24                     | HSA Service Fee                      | 1.07                    |         |      | 1000 410550   | 300         | 101000       |
| 2            | 1595306 05/14/24                     | HSA Service Fee                      | 1.06                    |         |      | 5210 430570   | 300         | 101000       |
| 3            | 1595306 05/14/24                     | HSA Service Fee                      | 1.06                    |         |      | 5310 430670   | 300         | 101000       |
| 4            | 1595306 05/14/24                     | HSA Service Fee                      | 1.06                    |         |      | 5410 430870   | 300         | 101000       |
| 230825       |                                      | 01862 MOUNTAIN ALARM                 | 53.50                   |         |      |               |             |              |
| 1            | 4743741 06/01/24                     | 06/24 Fire Alarm Monitoring          | 53.50                   |         |      | 1000 420401   | 300         | 101000       |
| 230826       |                                      | 02563 DPHHS-LABORATORY               | 25.00                   |         |      |               |             |              |
| 1            | 47387 04/30/24                       | NCMRWA Water Samples                 | 25.00*                  |         |      | 5210 430500   | 300         | 101000       |
| 230827       |                                      | 00048 TOOLE COUNTY CLERK & RECORDER  | 55,912.88               |         |      |               |             |              |
| 1            | 05/01/24                             | City Judge/Sec Wages                 | 3,029.49                |         |      | 1000 410360   | 100         | 101000       |
| 2            | 05/01/24                             | City Judge/Sec Medicare              | 43.44*                  |         |      | 1000 410360   | 142         | 101000       |
| 3            | 05/01/24                             | City Judge/Sec SS                    | 185.72*                 |         |      | 1000 410360   | 141         | 101000       |
| 4            | 05/01/24                             | City Judge/Sec Unemploy Ins          | 4.36                    |         |      | 1000 410360   | 145         | 101000       |
| 5            | 05/01/24                             | City Judge/Sec Workers Comp          | 13.31                   |         |      | 1000 410360   | 146         | 101000       |
| 6            | 05/01/24                             | City Judge/Sec PERS                  | 158.20                  |         |      | 1000 410360   | 143         | 101000       |
| 7            | 05/01/24                             | City Judge Health Insurance          | 434.50                  |         |      | 1000 410360   | 147         | 101000       |
| 8            | 05/01/24                             | City Judge Supplies                  | 23.50*                  |         |      | 1000 410360   | 200         | 101000       |
| 9            | 05/01/24                             | City Judge Phone                     | 20.36                   |         |      | 1000 410360   | 344         | 101000       |
| 11           | 05/01/24                             | Law Enforcement                      | 37,270.00               |         |      | 1000 420000   | 300         | 101000       |
| 12           | 05/01/24                             | Law Enforcement                      | 4,910.00                |         |      | 5210 420100   | 300         | 101000       |
| 13           | 05/01/24                             | Law Enforcement                      | 4,910.00                |         |      | 5310 420100   | 300         | 101000       |
| 14           | 05/01/24                             | Law Enforcement                      | 4,910.00                |         |      | 5410 420100   | 300         | 101000       |
| 230828       | 30335S                               | 00026 MARIAS RIVER ELECTRIC COOP INC | 13,981.42               |         |      |               |             |              |
| 1            | 05/10/24 5/24                        | Electric Bill                        | 161.09*                 |         |      | 1000 411200   | 342         | 101000       |
| 2            | 05/10/24 5/24                        | Electric Bill                        | 264.36*                 |         |      | 1000 420400   | 342         | 101000       |
| 3            | 05/10/24 5/24                        | Electric Bill                        | 264.36*                 |         |      | 1000 420401   | 342         | 101000       |
| 4            | 05/10/24 5/24                        | Electric Bill                        | 43.51*                  |         |      | 1000 411202   | 342         | 101000       |
| 5            | 05/10/24 5/24                        | Electric Bill                        | 43.51*                  |         |      | 5210 430520   | 342         | 101000       |
| 6            | 05/10/24 5/24                        | Electric Bill                        | 43.51*                  |         |      | 5310 430620   | 342         | 101000       |
| 7            | 05/10/24 5/24                        | Electric Bill                        | 43.52*                  |         |      | 5410 430820   | 342         | 101000       |
| 8            | 05/10/24 5/24                        | Electric Bill                        | 143.57*                 |         |      | 1000 430200   | 342         | 101000       |
| 9            | 05/10/24 5/24                        | Electric Bill                        | 143.57*                 |         |      | 5210 430500   | 342         | 101000       |
| 10           | 05/10/24 5/24                        | Electric Bill                        | 143.57*                 |         |      | 5310 430600   | 342         | 101000       |
| 11           | 05/10/24 5/24                        | Electric Bill                        | 143.57*                 |         |      | 5410 430830   | 342         | 101000       |
| 12           | 05/10/24 5/24                        | Electric Bill                        | 78.45*                  |         |      | 1000 440600   | 342         | 101000       |
| 13           | 05/10/24 5/24                        | Electric Bill                        | 78.45*                  |         |      | 1000 460430   | 342         | 101000       |
| 14           | 05/10/24 5/24                        | Electric Bill                        | 218.96*                 |         |      | 1000 460465   | 342         | 101000       |
| 15           | 05/10/24 5/24                        | Electric Bill                        | 370.80*                 |         |      | 1000 460439   | 342         | 101000       |
| 16           | 05/10/24 5/24                        | Electric Bill                        | 1,108.92*               |         |      | 1000 460442   | 342         | 101000       |



05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 3 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description | Vendor #/Name/              | Document \$/<br>Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|--------------|--------------------------------------|-----------------------------|-------------------------|---------|------|---------------|-------------|--------------|
| 17           | 05/10/24 5/24                        | Electric Bill               | 63.35*                  |         |      | 1000 460445   | 342         | 101000       |
| 18           | 05/10/24 5/24                        | Electric Bill               | 4,126.80                |         |      | 2400 430263   | 342         | 101000       |
| 19           | 05/10/24 5/24                        | Electric Bill               | 5,401.90*               |         |      | 5210 430500   | 342         | 101000       |
| 20           | 05/10/24 5/24                        | Electric Bill               | 499.65*                 |         |      | 5310 430600   | 342         | 101000       |
| 21           | 05/10/24 5/24                        | Electric Bill               | 405.34*                 |         |      | 5410 430840   | 342         | 101000       |
| 22           | 05/10/24 5/24                        | Electric Bill               | 57.43*                  |         |      | 1000 460430   | 342         | 101000       |
| 23           | 05/10/24 5/24                        | Electric Bill               | 82.34                   |         |      | 1000 470270   | 300         | 101000       |
| 24           | 05/10/24 5/24                        | Electric Bill               | 50.89*                  |         |      | 1000 460430   | 342         | 101000       |
| 230829       | 01388                                | 3 RIVERS COMMUNICATIONS INC | 864.07                  |         |      |               |             |              |
| 1            | 05/01/24 5/24                        | Phone Bill                  | 19.82*                  |         |      | 1000 420500   | 344         | 101000       |
| 2            | 05/01/24 5/24                        | Phone Bill                  | 40.89                   |         |      | 1000 410550   | 344         | 101000       |
| 3            | 05/01/24 5/24                        | Phone Bill                  | 40.88                   |         |      | 5210 430570   | 344         | 101000       |
| 4            | 05/01/24 5/24                        | Phone Bill                  | 40.89                   |         |      | 5310 430670   | 344         | 101000       |
| 5            | 05/01/24 5/24                        | Phone Bill                  | 40.89                   |         |      | 5410 430870   | 344         | 101000       |
| 6            | 05/01/24 5/24                        | Phone Bill                  | 18.23*                  |         |      | 1000 430200   | 344         | 101000       |
| 7            | 05/01/24 5/24                        | Phone Bill                  | 18.23                   |         |      | 5210 430500   | 344         | 101000       |
| 8            | 05/01/24 5/24                        | Phone Bill                  | 18.23                   |         |      | 5310 430600   | 344         | 101000       |
| 9            | 05/01/24 5/24                        | Phone Bill                  | 18.23                   |         |      | 5410 430830   | 344         | 101000       |
| 10           | 05/01/24 5/24                        | Phone Bill                  | 170.67                  |         |      | 1000 460442   | 344         | 101000       |
|              | 05/01/24 5/24                        | Phone Bill                  | 71.46*                  |         |      | 1000 420400   | 344         | 101000       |
|              | 05/01/24 5/24                        | Phone Bill                  | 71.45*                  |         |      | 1000 420401   | 344         | 101000       |
| 13           | 05/01/24 5/24                        | Phone Bill                  | 7.22                    |         |      | 1000 410200   | 344         | 101000       |
| 14           | 05/01/24 5/24                        | Phone Bill                  | 7.22                    |         |      | 5210 430512   | 344         | 101000       |
| 15           | 05/01/24 5/24                        | Phone Bill                  | 7.22                    |         |      | 5310 430612   | 344         | 101000       |
| 16           | 05/01/24 5/24                        | Phone Bill                  | 7.21                    |         |      | 5410 430812   | 344         | 101000       |
| 17           | 05/01/24 5/24                        | Phone Bill                  | 114.88*                 |         |      | 1000 460445   | 344         | 101000       |
| 18           | 05/01/24 5/24                        | Phone Bill                  | 85.58                   |         |      | 5310 430600   | 344         | 101000       |
| 19           | 05/01/24 5/24                        | Phone Bill                  | 32.44                   |         |      | 5210 430500   | 344         | 101000       |
| 20           | 05/01/24 5/24                        | Phone Bill                  | 32.43                   |         |      | 5210 430500   | 344         | 101000       |
| 230830       | 00309                                | PREFERRED OFFICE EQUIPMENT  | 473.91                  |         |      |               |             |              |
| 1            | 50180 05/15/24 5/24                  | Maintenance/Copies          | 62.09                   |         |      | 1000 411050   | 300         | 101000       |
| 2            | 50180 05/15/24 5/24                  | Maintenance/Copies          | 62.08                   |         |      | 1000 410550   | 300         | 101000       |
| 3            | 50180 05/15/24 5/24                  | Maintenance/Copies          | 62.08                   |         |      | 5210 430570   | 300         | 101000       |
| 4            | 50180 05/15/24 5/24                  | Maintenance/Copies          | 62.09                   |         |      | 5310 430670   | 300         | 101000       |
| 5            | 50180 05/15/24 5/24                  | Maintenance/Copies          | 62.09                   |         |      | 5410 430870   | 300         | 101000       |
| 6            | 50194 05/15/24 5/24                  | Maintenance/Copies Shop     | 12.72*                  |         |      | 1000 430200   | 300         | 101000       |
| 7            | 50194 05/15/24 5/24                  | Maintenance/Copies Shop     | 12.72*                  |         |      | 5210 430500   | 300         | 101000       |
| 8            | 50194 05/15/24 5/24                  | Maintenance/Copies Shop     | 12.72*                  |         |      | 5310 430600   | 300         | 101000       |
| 9            | 50194 05/15/24 5/24                  | Maintenance/Copies Shop     | 12.72*                  |         |      | 5410 430840   | 300         | 101000       |
| 10           | 59194 05/15/24 5/24                  | Maintenance/Copies Shop     | 12.72                   |         |      | 1000 420500   | 300         | 101000       |
| 11           | 50179 05/15/24 5/24                  | Maintenance/Copies CC       | 77.38*                  |         |      | 1000 460442   | 300         | 101000       |
| 12           | 49952 05/01/24 5/24                  | Maintenance/Copies          | 4.50                    |         |      | 1000 411050   | 300         | 101000       |
| 13           | 49952 05/01/24 5/24                  | Maintenance/Copies          | 4.50                    |         |      | 1000 410550   | 300         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 4 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description          | Vendor #/Name/                      | Document \$/<br>Line \$ | Disc \$ | PO #  | Fund Org Acct | Object Proj | Cash Account |
|--------------|---|-------------------------------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 14           | 49952 05/01/24 5/24 Maintenance/Copies        |                                     | 4.50                    |         |       | 5210 430570   | 300         | 101000       |
| 15           | 49952 05/01/24 5/24 Maintenance/Copies        |                                     | 4.50                    |         |       | 5310 430670   | 300         | 101000       |
| 16           | 49952 05/01/24 5/24 Maintenance/Copies        |                                     | 4.50                    |         |       | 5410 430870   | 300         | 101000       |
| 230832       |   | 02517 VALLI INFORMATION SYSTEMS INC | 45.00                   |         |       |               |             |              |
| 1            | 94391 05/31/24 Express Pay Online Monthly Fee |                                     | 15.00                   |         |       | 5210 430570   | 300         | 101000       |
| 2            | 94391 05/31/24 Express Pay Online Monthly Fee |                                     | 15.00                   |         |       | 5310 430670   | 300         | 101000       |
| 3            | 94391 05/31/24 Express Pay Online Monthly Fee |                                     | 15.00                   |         |       | 5410 430870   | 300         | 101000       |
| 230833       |   | 01137 AQUA TECH LABORATORY          | 125.00                  |         |       |               |             |              |
|              | PWSID# MT0000328                              |                                     |                         |         |       |               |             |              |
| 1            | 39884 05/08/24 Monthly Coliform Water Testing |                                     | 125.00*                 |         | 34864 | 5210 430500   | 300         | 101000       |
| 230834       |   | 01137 AQUA TECH LABORATORY          | 25.00                   |         |       |               |             |              |
|              | PWSID# MT0000200                              |                                     |                         |         |       |               |             |              |
| 1            | 39885 05/08/24 DWI Monthly Water Test         |                                     | 25.00*                  |         | 34864 | 5210 430500   | 300         | 101000       |
| 230835       |   | 01137 AQUA TECH LABORATORY          | 25.00                   |         |       |               |             |              |
|              | PWSID# MT0004936                              |                                     |                         |         |       |               |             |              |
| 1            | 39886 05/08/24 NCMRWA Monthly Water Test      |                                     | 25.00*                  |         | 34864 | 5210 430500   | 300         | 101000       |
| 230836       |   | 02584 VISA                          | 3,144.45                |         |       |               |             |              |
| 1            | 04/19/24 MT dept of ag-spray study mate       |                                     | 31.97                   |         |       | 1000 460430   | 200         | 101000       |
| 2            | 04/18/24 tri-city meeting                     |                                     | 7.12*                   |         |       | 1000 430200   | 200         | 101000       |
| 3            | 04/18/24 tri-city meeting                     |                                     | 7.12                    |         |       | 5210 430500   | 200         | 101000       |
| 4            | 04/18/24 tri-city meeting                     |                                     | 7.11*                   |         |       | 5310 430600   | 200         | 101000       |
| 5            | 04/18/24 tri-city meeting                     |                                     | 7.11*                   |         |       | 5410 430830   | 200         | 101000       |
| 6            | 04/18/24 tri-city alibi                       |                                     | 32.50*                  |         |       | 1000 430200   | 200         | 101000       |
| 7            | 04/18/24 tri-city alibi                       |                                     | 32.50                   |         |       | 5210 430500   | 200         | 101000       |
| 8            | 04/18/24 tri-city alibi                       |                                     | 32.50*                  |         |       | 5310 430600   | 200         | 101000       |
| 9            | 04/18/24 tri-city alibi                       |                                     | 32.50*                  |         |       | 5410 430830   | 200         | 101000       |
| 10           | 05/03/24 trailer-main st flowers              |                                     | 1,849.99                |         |       | 1000 460430   | 200         | 101000       |
| 11           | 05/06/24 alcohol - water                      |                                     | 81.52                   |         |       | 5210 430500   | 200         | 101000       |
| 12           | 05/07/24 USPS-water samples                   |                                     | 21.20*                  |         |       | 5210 430500   | 300         | 101000       |
| 13           | 05/07/24 mobile charge                        |                                     | 25.96*                  |         |       | 1000 420500   | 344         | 101000       |
| 14           | 05/07/24 mobile charge                        |                                     | 75.67*                  |         |       | 1000 411050   | 344         | 101000       |
| 15           | 05/07/24 mobile charge                        |                                     | 47.33*                  |         |       | 1000 440600   | 344         | 101000       |
| 16           | 05/07/24 mobile charge                        |                                     | 19.47*                  |         |       | 1000 430200   | 344         | 101000       |
| 17           | 05/07/24 mobile charge                        |                                     | 19.47                   |         |       | 5210 430500   | 344         | 101000       |
| 18           | 05/07/24 mobile charge                        |                                     | 19.47                   |         |       | 5310 430600   | 344         | 101000       |
| 19           | 05/07/24 mobile charge                        |                                     | 19.47*                  |         |       | 5410 430840   | 344         | 101000       |
| 20           | 05/08/24 williamson park cleanup              |                                     | 35.80                   |         |       | 1000 460430   | 200         | 101000       |
| 21           | 05/10/24 CC dish network                      |                                     | 141.10*                 |         |       | 1000 460442   | 300         | 101000       |
| 22           | 05/14/24 USPS-RRGL wastewater applicati       |                                     | 32.70*                  |         |       | 1000 430600   | 200         | 101000       |
| 23           | 05/14/24 sprinklers                           |                                     | 203.40                  |         |       | 1000 460430   | 200         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 5 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description | Vendor #/Name/                 | Document \$/<br>Line \$ | Disc \$ | PO #  | Fund Org Acct | Object Proj | Cash Account |
|--------------|--------------------------------------|--------------------------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 24           | 05/16/24                             | poly pipe pinch clamps         | 35.85                   |         |       | 1000 460430   | 200         | 101000       |
| 25           | 05/16/24                             | legacy box                     | 55.93                   |         |       | 1000 410550   | 200         | 101000       |
| 26           | 05/17/24                             | amazon                         | 26.99                   |         |       | 1000 460430   | 200         | 101000       |
| 27           | 05/16/24                             | sardines/eggs                  | 21.19*                  |         |       | 1000 440600   | 200         | 101000       |
| 28           | 05/17/24                             | amazon                         | 71.98*                  |         |       | 1000 440600   | 200         | 101000       |
| 29           | 05/17/24                             | amazon                         | 37.38*                  |         |       | 1000 430200   | 200         | 101000       |
| 30           | 04/18/24                             | amazon                         | 37.38                   |         |       | 5210 430500   | 200         | 101000       |
| 31           | 04/18/24                             | amazon                         | 37.38*                  |         |       | 5310 430600   | 200         | 101000       |
| 32           | 04/18/24                             | amazon                         | 37.39*                  |         |       | 5410 430830   | 200         | 101000       |
| 230837       | -98111E                              | 01486 USDA RURAL DEVELOPMENT   | 1,603.00                |         |       |               |             |              |
| 1            | 05/05/24                             | Fire Hall Improvement Loan     | 832.95                  |         |       | 1000 490527   | 610         | 101000       |
| 2            | 05/05/24                             | Fire Hall Improvement Loan Int | 770.05*                 |         |       | 1000 490527   | 620         | 101000       |
| 230838       | 30336S                               | 02586 DIS TECHNOLOGIES         | 960.00                  |         |       |               |             |              |
| 1            | 13846 05/05/24                       | Monthly Managed Services       | 126.88                  |         |       | 1000 410550   | 300         | 101000       |
| 2            | 13846 05/05/24                       | Monthly Managed Services       | 126.88                  |         |       | 5210 430570   | 300         | 101000       |
| 3            | 13846 05/05/24                       | Monthly Managed Services       | 126.87                  |         |       | 5310 430670   | 300         | 101000       |
| 4            | 13846 05/05/24                       | Monthly Managed Services       | 126.87                  |         |       | 5410 430870   | 300         | 101000       |
| 5            | 13846 05/05/24                       | Monthly Managed Services       | 72.50                   |         |       | 1000 411050   | 300         | 101000       |
|              | 13846 05/05/24                       | Monthly Managed Services       | 72.50*                  |         |       | 1000 460442   | 300         | 101000       |
|              | 13846 05/05/24                       | Monthly Managed Services       | 54.37*                  |         |       | 1000 430200   | 300         | 101000       |
| 8            | 13846 05/05/24                       | Monthly Managed Services       | 54.37*                  |         |       | 5210 430500   | 300         | 101000       |
| 9            | 13846 05/05/24                       | Monthly Managed Services       | 54.38*                  |         |       | 5310 430600   | 300         | 101000       |
| 10           | 13846 05/05/24                       | Monthly Managed Services       | 54.38                   |         |       | 5410 430830   | 300         | 101000       |
| 11           | 13846 05/05/24                       | Monthly Microsoft 365          | 18.00                   |         |       | 1000 410550   | 300         | 101000       |
| 12           | 13846 05/05/24                       | Monthly Microsoft 365          | 18.00                   |         |       | 5210 430570   | 300         | 101000       |
| 13           | 13846 05/05/24                       | Monthly Microsoft 365          | 18.00                   |         |       | 5310 430670   | 300         | 101000       |
| 14           | 13846 05/05/24                       | Monthly Microsoft 365          | 18.00                   |         |       | 5410 430870   | 300         | 101000       |
| 15           | 13846 05/05/24                       | Monthly Microsoft 365          | 18.00                   |         |       | 1000 411050   | 300         | 101000       |
| 230839       | 30333S                               | 00113 DNRC                     | 250.00                  |         |       |               |             |              |
|              |                                      | stormwater                     |                         |         |       |               |             |              |
| 1            | 05/07/24                             | RRGL Application Fee           | 250.00*                 |         |       | 5720 430246   | 300         | 101000       |
| 230840       |                                      | 01946 ALL SEASON HEATING & AIR | 307.08                  |         |       |               |             |              |
| 1            | 51663 04/18/24                       | CFD annual inspection          | 307.08                  |         | 34500 | 1000 420400   | 300         | 101000       |
| 230841       |                                      | 00213 HIGHLINE COMMUNICATIONS  | 344.23                  |         |       |               |             |              |
| 1            | 84730 04/23/24                       | CFD radio swap                 | 169.88                  |         | 34498 | 1000 420400   | 300         | 101000       |
| 2            | 84770 04/30/24                       | RFD battery & charger          | 174.35                  |         | 34498 | 1000 420401   | 300         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 6 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description  | Vendor #/Name/                  | Document \$/<br>Line \$ | Disc \$ | PO #  | Fund Org Acct | Object Proj | Cash Account |
|--------------|---------------------------------------|---------------------------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 230842       | 01321                                 | GLACIER MOTOR SALES & SERVICE   | 79.06                   |         |       |               |             |              |
| 1            | 15810 04/18/24                        | 120 amp circuit breaker         | 79.06*                  |         | 34857 | 1000 430200   | 200         | 101000       |
| 230843       | 00037                                 | NORTHWEST PIPE FITTINGS INC     | 8,518.91                |         |       |               |             |              |
| 1            | 2117575 04/30/24                      | 6" MJ/6" gate valves/valve bo   | 2,951.94                |         | 34858 | 5210 430500   | 200         | 101000       |
| 2            | 2115558 04/30/24                      | 1" ball corp stop               | 76.80                   |         | 34858 | 5210 430500   | 200         | 101000       |
| 3            | 2126004 05/13/24                      | 1" & 3/4" couplers/repair clamp | 1,003.35                |         | 34863 | 5210 430500   | 200         | 101000       |
| 4            | 2121461 05/06/24                      | 3/4" curb stops/curb box tops   | 1,150.52                |         | 34863 | 5210 430500   | 200         | 101000       |
| 5            | 2116227 05/06/24                      | 1", 2", 3" valve box risers/1   | 3,336.30                |         | 34863 | 5210 430500   | 200         | 101000       |
| 230844       | 01742                                 | NORTHERN TRANSIT INTERLOCAL     | 2,500.00                |         |       |               |             |              |
| 1            | 04/30/24                              | Operational Costs Payment #2    | 2,500.00*               |         |       | 1000 430200   | 300         | 101000       |
| 230845       | 01125                                 | MT DEQ/PERMITTING & COMPLIANCE  | 140.00                  |         |       |               |             |              |
|              | Kary #9409 - James #9095              |                                 |                         |         |       |               |             |              |
| 1            | 5R2402929 05/01/24                    | Drinking Water Renewal Kary     | 30.00*                  |         | 34856 | 5210 430500   | 300         | 101000       |
| 2            | 5R2402929 05/01/24                    | Wastewater Renewal Kary         | 40.00*                  |         | 34856 | 5310 430600   | 300         | 101000       |
| 3            | 5R2402742 05/01/24                    | Drinking Water Renewal Jame     | 30.00*                  |         | 34856 | 5210 430500   | 300         | 101000       |
| 4            | 5R2402742 05/01/24                    | Wastewater Renewal James        | 40.00*                  |         | 34856 | 5310 430600   | 300         | 101000       |
| 230846       | 02639                                 | BTI MONTANA                     | 430.83                  |         |       |               |             |              |
| 1            | 32580 04/16/24                        | CFD hooks                       | 15.87*                  |         | 34499 | 1000 420400   | 200         | 101000       |
| 2            | CL19346 04/30/24                      | RFD fuel                        | 359.32*                 |         | 34499 | 1000 420401   | 230         | 101000       |
| 3            | 27339 02/05/24                        | CFD box cover/clamp             | 55.64*                  |         | 34902 | 1000 420400   | 200         | 101000       |
| 230847       | 02669                                 | FLYING S TITLE & ESCROW INC     | 40.00                   |         |       |               |             |              |
|              | Lockwood; 66 Mtg 188                  |                                 |                         |         |       |               |             |              |
| 1            | 38753 01/30/24                        | prepare reconveyance            | 40.00                   |         |       | 1000 411050   | 300         | 101000       |
| 230848       | 02670                                 | JR'S FLOORING                   | 125.00                  |         |       |               |             |              |
| 1            | 986718 02/21/24                       | 2.5 hrs CC bathroom floor       | 125.00*                 |         | 34095 | 1000 460442   | 300         | 101000       |
| 230849       | 02668                                 | THAUT, KEITH                    | 50.00                   |         |       |               |             |              |
|              | inspection & certificate of occupancy |                                 |                         |         |       |               |             |              |
| 1            | 05/07/24                              | 830 10th st house               | 50.00*                  |         |       | 2940 470000   | 950 2293    | 101000       |
| 230850       | 01470                                 | RMR AGGREGATE                   | 28,516.20               |         |       |               |             |              |
| 1            | 4749 05/06/24                         | crushed base                    | 28,516.20*              |         |       | 1000 430200   | 400         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 7 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description            | Vendor #/Name/ | Document \$/ Line \$ | Disc \$ | PO #  | Fund Org Act | Object Proj | Cash Account |
|--------------|---|----------------|----------------------|---------|-------|--------------|-------------|--------------|
| 230851       | 01724 RAILROAD MANAGEMENT COMPANY III           |                | 379.14               |         |       |              |             |              |
|              | 8" Water Pipeline Crossing License #304431 fees |                |                      |         |       |              |             |              |
| 1            | 504518 05/06/24 8" Water Pipeline Cross Licens  |                | 379.14*              |         |       | 5210 430500  | 300         | 101000       |
| 230852       | 01201 U S BANK                                  |                | 45,900.00            |         |       |              |             |              |
| 1            | 2580863 05/09/24 2012 Sidewalk SID-Principal    |                | 45,000.00            |         |       | 2550 490528  | 610         | 101000       |
| 2            | 2580863 05/09/24 2012 Sidewalk SID-Interest     |                | 900.00*              |         |       | 2550 490528  | 620         | 101000       |
| 230853       | 02655 A&E                                       |                | 39,453.40            |         |       |              |             |              |
|              | Montana Main Street program                     |                |                      |         |       |              |             |              |
|              | Contract #MT-MMS-PL-23-004                      |                |                      |         |       |              |             |              |
|              | architectrual design & master plan              |                |                      |         |       |              |             |              |
| 1            | 2308504 05/09/24 Rainbow Development Plan       |                | 34,823.90            |         |       | 1000 411050  | 300         | 101000       |
| 2            | 2308505 05/28/24 Rainbow Development Plan       |                | 4,629.50             |         |       | 1000 411050  | 300         | 101000       |
| 230854       | 02595 PONDEROSA PUBLICATIONS LLC                |                | 563.00               |         |       |              |             |              |
| 1            | 45780 05/08/24 notice sewer rate increase       |                | 420.00*              |         |       | 5310 430600  | 300         | 101000       |
| 2            | 45779 05/08/24 RFP architectural HSH            |                | 143.00*              |         |       | 1000 460465  | 300         | 101000       |
| 355          | 02623 SHELBY PAINT & HARDWARE                   |                | 283.12               |         |       |              |             |              |
| 1            | 9707 03/19/24 RFD cable ties                    |                | 30.98                |         | 34901 | 1000 420401  | 200         | 101000       |
| 2            | 10493 04/01/24 RFD outlet                       |                | 13.57                |         | 34901 | 1000 420401  | 200         | 101000       |
| 3            | 10590 04/02/24 CFD sump pump                    |                | 238.57*              |         | 34901 | 1000 420400  | 200         | 101000       |
| 230856       | 02639 BTI MONTANA                               |                | 8,469.29             |         |       |              |             |              |
| 1            | CL19197 04/30/24 fuel-garbage                   |                | 761.58               |         | 34872 | 5410 430830  | 230         | 101000       |
| 2            | CL19197 04/30/24 fuel-sweeper                   |                | 484.79*              |         | 34872 | 2500 430200  | 230         | 101000       |
| 3            | CL19197 04/30/24 fuel-water-terry               |                | 293.33               |         | 34872 | 5210 430500  | 230         | 101000       |
| 4            | CL19197 04/30/24 fuel-water                     |                | 1,717.19             |         | 34872 | 5210 430500  | 230         | 101000       |
| 5            | CL19197 04/30/24 fuel-streets                   |                | 1,717.19             |         | 34872 | 1000 430200  | 230         | 101000       |
| 6            | 760345 05/09/24 dyed diesel                     |                | 2,001.04             |         | 34872 | 5410 430840  | 230         | 101000       |
| 7            | 35246 05/15/24 gravel-dog park                  |                | 7.00                 |         | 34872 | 1000 460430  | 200         | 101000       |
| 8            | 35269 05/15/24 gravel -dog park                 |                | 7.00                 |         | 34872 | 1000 460430  | 200         | 101000       |
| 9            | 36045 05/23/24 hitch                            |                | 4.49                 |         | 34872 | 1000 460430  | 200         | 101000       |
| 10           | 35387 05/16/24 bushing/seal tape                |                | 21.27                |         | 34872 | 1000 460430  | 200         | 101000       |
| 11           | 36023 05/23/24 paint-sheloole bathrooms         |                | 50.99                |         | 34872 | 1000 460430  | 200         | 101000       |
| 12           | 35293 05/15/24 elbows/pipe cutter/tubing        |                | 44.22                |         | 34872 | 5210 430500  | 200         | 101000       |
| 13           | 35364 05/16/24 tubing/1/4" mender               |                | 74.68                |         | 34872 | 5210 430500  | 200         | 101000       |
| 14           | 35861 05/21/24 barb adapter                     |                | 2.99                 |         | 34872 | 5210 430500  | 200         | 101000       |
| 15           | 34084 05/03/24 adj nozzle sprayer               |                | 3.99*                |         | 34873 | 1000 430200  | 200         | 101000       |
| 16           | 34084 05/03/24 adj nozzle sprayer               |                | 4.00                 |         | 34873 | 5210 430500  | 200         | 101000       |
| 17           | 34084 05/03/24 adj nozzle sprayer               |                | 4.00*                |         | 34873 | 5310 430600  | 200         | 101000       |
| 18           | 34084 05/03/24 adj nozzle sprayer               |                | 4.00*                |         | 34873 | 5410 430830  | 200         | 101000       |
| 19           | 34326 05/06/24 4550W generator                  |                | 172.49*              |         | 34873 | 1000 430200  | 200         | 101000       |

\* ... Over spent expenditure

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|--------------|--------------------------------------|-------------------------------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 20           | 34326 05/06/24                       | 4550W generator                     | 172.50                  |         | 34873 | 5210 430500   | 200         | 101000       |
| 21           | 34326 05/06/24                       | 4550W generator                     | 172.50*                 |         | 34873 | 5310 430600   | 200         | 101000       |
| 22           | 34326 05/06/24                       | 4550W generator                     | 172.50*                 |         | 34873 | 5410 430830   | 200         | 101000       |
| 23           | 33906 05/01/24                       | wood stakes                         | 2.40*                   |         | 34873 | 1000 430200   | 200         | 101000       |
| 24           | 33906 05/01/24                       | wood stakes                         | 2.40                    |         | 34873 | 5210 430500   | 200         | 101000       |
| 25           | 33906 05/01/24                       | wood stakes                         | 2.40*                   |         | 34873 | 5310 430600   | 200         | 101000       |
| 26           | 33906 05/01/24                       | wood stakes                         | 2.40*                   |         | 34873 | 5410 430830   | 200         | 101000       |
| 27           | 34479 05/07/24                       | slint lighter                       | 1.38*                   |         | 34873 | 1000 430200   | 200         | 101000       |
| 28           | 34479 05/07/24                       | slint lighter                       | 1.37                    |         | 34873 | 5210 430500   | 200         | 101000       |
| 29           | 34479 05/07/24                       | slint lighter                       | 1.37*                   |         | 34873 | 5310 430600   | 200         | 101000       |
| 30           | 34479 05/07/24                       | slint lighter                       | 1.37*                   |         | 34873 | 5410 430830   | 200         | 101000       |
| 31           | 35667 05/20/24                       | bleach/gasket/handle/nozzle         | 136.45*                 |         | 34873 | 5310 430600   | 200         | 101000       |
| 32           | 33065 04/22/24                       | coupler                             | 18.50                   |         | 34873 | 5210 430500   | 200         | 101000       |
| 33           | 34445 05/07/24                       | u-bolts                             | 68.56*                  |         | 34873 | 5410 430840   | 200         | 101000       |
| 34           | 34503 05/08/24                       | return u-bolts                      | -23.23*                 |         | 34873 | 5410 430840   | 200         | 101000       |
| 35           | 34567 05/08/24                       | hog rings                           | 24.95*                  |         | 34873 | 5410 430840   | 200         | 101000       |
| 36           | 33973 05/02/24                       | blue tape/covers/frame              | 110.97                  |         | 34873 | 1000 460445   | 200         | 101000       |
| 37           | 33996 05/02/24                       | tray liner                          | 7.74                    |         | 34873 | 1000 460445   | 200         | 101000       |
| 38           | 34067 05/03/24                       | trash bags                          | 23.99                   |         | 34873 | 1000 460445   | 200         | 101000       |
| 39           | 36087 05/23/24                       | connectors                          | 24.77                   |         | 34873 | 1000 460445   | 200         | 101000       |
| 40           | 760208 05/20/24                      | DEF                                 | 167.76*                 |         | 34873 | 5410 430830   | 200         | 101000       |
| 230857       |                                      | 00088 CARQUEST AUTO PARTS           | 8.27                    |         |       |               |             |              |
| 1            | 366847 02/20/24                      | CFD car wash                        | 8.27*                   |         | 34903 | 1000 420400   | 200         | 101000       |
| 230858       |                                      | 02671 CPI COLLECTION PROFESSIONALS, | 79.56                   |         |       |               |             |              |
| 1            |                                      | coyote lanes fee                    | 79.56*                  |         |       | 5410 430840   | 300         | 101000       |
| 230859       |                                      | 02638 JONES LEGAL SERVICES          | 2,191.12                |         |       |               |             |              |
| 1            | 5739 05/13/24                        | 4/1-5/7/24 Legal Services           | 491.25                  |         |       | 1000 411100   | 350         | 101000       |
| 2            | 5739 05/13/24                        | 4/1-5/7/24 Legal Services           | 491.25                  |         |       | 5210 430513   | 350         | 101000       |
| 3            | 5739 05/13/24                        | 4/1-5/7/24 Legal Services           | 491.25                  |         |       | 5310 430613   | 350         | 101000       |
| 4            | 5739 05/13/24                        | 4/1-5/7/24 Legal Services           | 491.25                  |         |       | 5410 430813   | 350         | 101000       |
| 5            | 5740 05/13/24                        | Anderson Pros. Legal Services       | 56.53                   |         |       | 1000 411100   | 350         | 101000       |
| 6            | 5740 05/13/24                        | Anderson Pros. Legal Services       | 56.53                   |         |       | 5210 430513   | 350         | 101000       |
| 7            | 5740 05/13/24                        | Anderson Pros. Legal Services       | 56.53                   |         |       | 5310 430613   | 350         | 101000       |
| 8            | 5740 05/13/24                        | Anderson Pros. Legal Services       | 56.53                   |         |       | 5410 430813   | 350         | 101000       |
| 230860       |                                      | 02485 RDO EQUIPMENT CO              | 149,000.00              |         |       |               |             |              |
|              |                                      | Council approved 3/4/24             |                         |         |       |               |             |              |
| 1            | 267313 05/15/24                      | excavator                           | 49,666.67               |         |       | 1000 430200   | 900         | 101000       |
| 2            | 267313 05/15/24                      | excavator                           | 49,666.67               |         |       | 5210 430501   | 900         | 101000       |
| 3            | 267313 05/15/24                      | excavator                           | 49,666.66*              |         |       | 5310 430601   | 900         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 9 of 14  
Report ID: AE100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description           | Vendor #/Name/                  | Document \$/<br>Line \$ | Disc \$ | PO #  | Fund Org Acct | Object Proj | Cash Account |
|--------------|--|---------------------------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 230861       |  | 0263 STUTZ, JENNIFER            | 3,500.00                |         |       |               |             |              |
| 1            | 05/29/24 5/24 legal services                   |                                 | 875.00                  |         |       | 1000 411100   | 350         | 101000       |
| 2            | 05/29/24 5/24 legal services                   |                                 | 875.00                  |         |       | 5210 430513   | 350         | 101000       |
| 3            | 05/29/24 524 legal services                    |                                 | 875.00                  |         |       | 5310 430613   | 350         | 101000       |
| 4            | 05/29/24 5/24 legal services                   |                                 | 875.00                  |         |       | 5410 430813   | 350         | 101000       |
| 230862       |  | 02190 BAUMAN, CHRISTINE         | 300.00                  |         |       |               |             |              |
|              | mountain of cans challenge                     |                                 |                         |         |       |               |             |              |
| 1            | 05/20/24 recycling - trailer to GF             |                                 | 300.00*                 |         |       | 1000 480100   | 200         | 101000       |
| 230863       | 30337S 01426 NORTHERN FORD                     |                                 | 47,164.00               |         |       |               |             |              |
| 1            | 05/21/24 2024 F-150 supercab XL                |                                 | 15,721.33               |         |       | 1000 430200   | 900         | 101000       |
| 2            | 05/21/24 2024 F-150 supercab XL                |                                 | 15,721.33*              |         |       | 5210 430500   | 900         | 101000       |
| 3            | 05/21/24 2024 F-150 supercab XL                |                                 | 15,721.34*              |         |       | 5310 430601   | 900         | 101000       |
| 230864       |  | 02336 360 OFFICE SOLUTIONS      | 268.71                  |         |       |               |             |              |
| 1            | 1403044 05/10/24 clario/tissue/roll towel/garb |                                 | 61.05*                  |         | 34656 | 1000 411202   | 200         | 101000       |
| 2            | 1403044 05/10/24 clario/tissue/roll towel/garb |                                 | 61.06*                  |         | 34656 | 5210 430520   | 200         | 101000       |
| 3            | 1403044 05/10/24 clario/tissue/roll towel/garb |                                 | 61.06*                  |         | 34656 | 5310 430620   | 200         | 101000       |
| 4            | 1403044 05/10/24 clario/tissue/roll towel/garb |                                 | 61.06*                  |         | 34656 | 5410 430820   | 200         | 101000       |
| 5            | 1403044-1 05/13/24 bleach                      |                                 | 6.12*                   |         | 34656 | 1000 411202   | 200         | 101000       |
| 6            | 1403044-1 05/13/24 bleach                      |                                 | 6.12*                   |         | 34656 | 5210 430520   | 200         | 101000       |
| 7            | 1403044-1 05/13/24 bleach                      |                                 | 6.12*                   |         | 34656 | 5310 430620   | 200         | 101000       |
| 8            | 1403044-1 05/13/24 bleach                      |                                 | 6.12*                   |         | 34656 | 5410 430820   | 200         | 101000       |
| 230865       |  | 00019 HEMMER PLUMBING & HEATING | 80.00                   |         |       |               |             |              |
| 1            | 10220 05/04/24 service call/sheloole water he  |                                 | 80.00                   |         | 34867 | 1000 460439   | 300         | 101000       |
| 230866       |  | 01725 2M COMPANY INC            | 977.91                  |         |       |               |             |              |
| 1            | 201028766 05/16/24 4" sprinklers/DC solenoids  |                                 | 745.61                  |         | 34865 | 1000 460430   | 200         | 101000       |
| 2            | 201028766- 05/28/24 DC valve solenoids (8)     |                                 | 232.30                  |         | 34878 | 1000 460430   | 200         | 101000       |
| 230867       |  | 00083 MARIAS HEALTHCARE         | 150.00                  |         |       |               |             |              |
| 1            | 1534 05/06/24 DOT physical - Montgomery        |                                 | 150.00*                 |         | 34862 | 1000 430200   | 300         | 101000       |
| 230868       |  | 02376 MOBILE TWI LLC            | 195.00                  |         |       |               |             |              |
| 1            | 5162413 05/16/24 DOT random testing            |                                 | 195.00*                 |         | 34860 | 1000 430200   | 300         | 101000       |
| 230869       |  | 02672 JACKSON GROUP             | 614.58                  |         |       |               |             |              |
| 1            | 69683MI 03/28/24 filters-oil & air garbage tru |                                 | 614.58*                 |         | 34861 | 5410 430830   | 200         | 101000       |

\* ... Over spent expenditure

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|--------------|---|----------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 230870       | 02601 NORTHERN PLAINS ELECTRIC LLC        |                | 1,206.49                |         |       |               |             |              |
|              | final trim out journeyman electrician     |                |                         |         |       |               |             |              |
| 1            | 1716 05/15/24 meadowlark bathrrom wiring  |                | 1,206.49*               |         |       | 1000 460430   | 900 2294    | 101000       |
| 230871       | 02335 CINTAS CORPORATION                  |                | 190.93                  |         |       |               |             |              |
| 1            | 5209164248 04/30/24 med cabinet restock   |                | 47.73*                  |         | 34870 | 1000 430200   | 200         | 101000       |
| 2            | 5209164248 04/30/24 med cabinet restock   |                | 47.73                   |         | 34870 | 5210 430500   | 200         | 101000       |
| 3            | 5209164248 04/30/24 med cabinet restock   |                | 47.73*                  |         | 34870 | 5310 430600   | 200         | 101000       |
| 4            | 5209164248 04/30/24 med cabinet restock   |                | 47.74*                  |         | 34870 | 5410 430830   | 200         | 101000       |
| 230872       | 02045 NAPA AUTO PARTS                     |                | 385.25                  |         |       |               |             |              |
| 1            | 214220 05/08/24 wire for welder           |                | 23.74*                  |         | 34874 | 1000 430200   | 200         | 101000       |
| 2            | 214220 05/08/24 wire for welder           |                | 23.75                   |         | 34874 | 5210 430500   | 200         | 101000       |
| 3            | 214220 05/08/24 wire for welder           |                | 23.75*                  |         | 34874 | 5310 430600   | 200         | 101000       |
| 4            | 214220 05/08/24 wire for welder           |                | 23.75*                  |         | 34874 | 5410 430840   | 200         | 101000       |
| 5            | 214177 05/07/24 argon/hazmat              |                | 30.21*                  |         | 34874 | 1000 430200   | 200         | 101000       |
| 6            | 214177 05/07/24 argon/hazmat              |                | 30.22                   |         | 34874 | 5210 430500   | 200         | 101000       |
| 7            | 214177 05/07/24 argon/hazmat              |                | 30.22*                  |         | 34874 | 5310 430600   | 200         | 101000       |
| 8            | 214177 05/07/24 argon/hazmat              |                | 30.22*                  |         | 34874 | 5410 430840   | 200         | 101000       |
| 9            | 215084 05/23/24 glass cleaner/shop towels |                | 7.75*                   |         | 34874 | 1000 430200   | 200         | 101000       |
| 10           | 215084 05/23/24 glass cleaner/shop towels |                | 7.74                    |         | 34874 | 5210 430500   | 200         | 101000       |
| 11           | 215084 05/23/24 glass cleaner/shop towels |                | 7.74*                   |         | 34874 | 5310 430600   | 200         | 101000       |
| 12           | 215084 05/23/24 glass cleaner/shop towels |                | 7.74*                   |         | 34874 | 5410 430840   | 200         | 101000       |
| 13           | 215066 05/23/24 trailer connector         |                | 1.38*                   |         | 34874 | 1000 430200   | 200         | 101000       |
| 14           | 215066 05/23/24 trailer connector         |                | 1.37                    |         | 34874 | 5210 430500   | 200         | 101000       |
| 15           | 215066 05/23/24 trailer connector         |                | 1.37*                   |         | 34874 | 5310 430600   | 200         | 101000       |
| 16           | 215066 05/23/24 trailer connector         |                | 1.37*                   |         | 34874 | 5410 430840   | 200         | 101000       |
| 17           | 213845 05/01/24 filter                    |                | 1.28*                   |         | 34874 | 1000 430200   | 200         | 101000       |
| 18           | 213845 05/01/24 filter                    |                | 1.29                    |         | 34874 | 5210 430500   | 200         | 101000       |
| 19           | 213845 05/01/24 filter                    |                | 1.29*                   |         | 34874 | 5310 430600   | 200         | 101000       |
| 20           | 213845 05/01/24 filter                    |                | 1.29*                   |         | 34874 | 5410 430840   | 200         | 101000       |
| 21           | 213045 04/17/24 napa fuel filter          |                | 4.30*                   |         | 34874 | 1000 430200   | 200         | 101000       |
| 22           | 213045 04/17/24 napa fuel filter          |                | 4.32                    |         | 34874 | 5210 430500   | 200         | 101000       |
| 23           | 213045 04/17/24 napa fuel filter          |                | 4.32*                   |         | 34874 | 5310 430600   | 200         | 101000       |
| 24           | 213045 04/17/24 napa fuel filter          |                | 4.32*                   |         | 34874 | 5410 430840   | 200         | 101000       |
| 25           | 213461 04/24/24 napa filters              |                | 7.91*                   |         | 34874 | 1000 430200   | 200         | 101000       |
| 26           | 213461 04/24/24 napa filters              |                | 7.91                    |         | 34874 | 5210 430500   | 200         | 101000       |
| 27           | 213461 04/24/24 napa filters              |                | 7.91*                   |         | 34874 | 5310 430600   | 200         | 101000       |
| 28           | 213461 04/24/24 napa filters              |                | 7.91*                   |         | 34874 | 5410 430840   | 200         | 101000       |
| 29           | 214875 05/20/24 hexbit                    |                | 9.44                    |         | 34874 | 1000 460445   | 200         | 101000       |
| 30           | 213876 05/01/24 glass cleaner/4 LED light |                | 28.71*                  |         | 34874 | 5410 430830   | 200         | 101000       |
| 31           | 213882 05/01/24 credit-return 4 LED       |                | -22.22*                 |         | 34874 | 5410 430830   | 200         | 101000       |
| 32           | 212920 04/15/24 mud flaps                 |                | 31.89*                  |         | 34874 | 5410 430830   | 200         | 101000       |
| 33           | 214222 05/08/24 battery-core return       |                | 40.06                   |         | 34874 | 1000 460430   | 200         | 101000       |



\* ... Over spent expenditure

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|--------------|---|----------------|-------------------------|---------|-------|---------------|-------------|--------------|
| 34           | 214405 05/10/24 core return             |                | -9.00                   |         | 34874 | 1000 460430   | 200         | 101000       |
| 230873       | 00088 CARQUEST AUTO PARTS               |                | 403.49                  |         |       |               |             |              |
| 1            | 370822 05/23/24 super glue              |                | 1.56*                   |         | 34875 | 1000 430200   | 200         | 101000       |
| 2            | 370822 05/23/24 super glue              |                | 1.56                    |         | 34875 | 5210 430500   | 200         | 101000       |
| 3            | 370822 05/23/24 super glue              |                | 1.56*                   |         | 34875 | 5310 430600   | 200         | 101000       |
| 4            | 370822 05/23/24 super glue              |                | 1.56*                   |         | 34875 | 5410 430830   | 200         | 101000       |
| 5            | 370819 05/23/24 wire conduit            |                | 0.50*                   |         | 34875 | 1000 430200   | 200         | 101000       |
| 6            | 370819 05/23/24 wire conduit            |                | 0.50                    |         | 34875 | 5210 430500   | 200         | 101000       |
| 7            | 370819 05/23/24 wire conduit            |                | 0.50*                   |         | 34875 | 5310 430600   | 200         | 101000       |
| 8            | 370819 05/23/24 wire conduit            |                | 0.50*                   |         | 34875 | 5410 430830   | 200         | 101000       |
| 9            | 370108 05/08/24 battery/return warranty |                | 0.00*                   |         | 34875 | 1000 430200   | 200         | 101000       |
| 10           | 370108 05/08/24 battery/return warranty |                | 0.00                    |         | 34875 | 5210 430500   | 200         | 101000       |
| 11           | 370108 05/08/24 battery/return warranty |                | 0.00*                   |         | 34875 | 5310 430600   | 200         | 101000       |
| 12           | 370108 05/08/24 battery/return warranty |                | 0.00*                   |         | 34875 | 5410 430830   | 200         | 101000       |
| 13           | 369814 05/01/24 flap disc/cutting wheel |                | 18.71*                  |         | 34875 | 1000 430200   | 200         | 101000       |
| 14           | 369814 05/01/24 flap disc/cutting wheel |                | 18.71                   |         | 34875 | 5210 430500   | 200         | 101000       |
| 15           | 369814 05/01/24 flap disc/cutting wheel |                | 18.71*                  |         | 34875 | 5310 430600   | 200         | 101000       |
| 16           | 369814 05/01/24 flap disc/cutting wheel |                | 18.71*                  |         | 34875 | 5410 430830   | 200         | 101000       |
| 17           | 369804 04/30/24 circuit tester          |                | 10.71*                  |         | 34875 | 1000 430200   | 200         | 101000       |
|              | 369804 04/30/24 circuit tester          |                | 10.72                   |         | 34875 | 5210 430500   | 200         | 101000       |
|              | 369804 04/30/24 circuit tester          |                | 10.72*                  |         | 34875 | 5310 430600   | 200         | 101000       |
| 20           | 369804 04/30/24 circuit tester          |                | 10.72*                  |         | 34875 | 5410 430830   | 200         | 101000       |
| 21           | 370124 05/09/24 k-seal                  |                | 17.28                   |         | 34875 | 1000 460430   | 200         | 101000       |
| 22           | 370096 05/08/24 alternator/dex cool     |                | 233.31                  |         | 34875 | 1000 460430   | 200         | 101000       |
| 23           | 369197 04/17/24 relay/solenoid return   |                | -24.45                  |         | 34875 | 1000 460430   | 200         | 101000       |
| 24           | 370759 05/22/24 HI count LED            |                | 23.36*                  |         | 34875 | 5410 430830   | 200         | 101000       |
| 25           | 369824 05/01/24 HI count LED taillight  |                | 28.04*                  |         | 34875 | 5410 430830   | 200         | 101000       |
| 26           | 370687 05/20/24 hex set                 |                | 36.79                   |         | 34875 | 1000 460445   | 200         | 101000       |
| 27           | 370702 05/20/24 return hex set          |                | -36.79                  |         | 34875 | 1000 460445   | 200         | 101000       |
| 230874       | 02623 SHELBY PAINT & HARDWARE           |                | 283.99                  |         |       |               |             |              |
| 6            | 12936 05/01/24 mouse traps/gloves       |                | 6.49*                   |         | 34876 | 1000 430200   | 200         | 101000       |
| 7            | 12936 05/01/24 mouse traps/gloves       |                | 6.49                    |         | 34876 | 5210 430500   | 200         | 101000       |
| 8            | 12936 05/01/24 mouse traps/gloves       |                | 6.49*                   |         | 34876 | 5310 430600   | 200         | 101000       |
| 9            | 12936 05/01/24 mouse traps/gloves       |                | 6.50*                   |         | 34876 | 5410 430830   | 200         | 101000       |
| 10           | 14484 05/15/24 keys                     |                | 11.97*                  |         | 34876 | 1000 460442   | 200         | 101000       |
| 11           | 13579 05/08/24 downspout extension      |                | 11.99*                  |         | 34876 | 1000 411200   | 200         | 101000       |
| 12           | 14973 05/20/24 1" pipe/glove/elbow/box  |                | 77.58                   |         | 34876 | 1000 460445   | 200         | 101000       |
| 13           | 13549 05/08/24 LED lights               |                | 33.95                   |         | 34876 | 1000 460445   | 200         | 101000       |
| 14           | 15263 05/22/24 flag                     |                | 24.99*                  |         | 34876 | 1000 411200   | 200         | 101000       |
| 15           | 14629 05/16/24 hose repair              |                | 3.59*                   |         | 34876 | 1000 411200   | 200         | 101000       |
| 16           | 14699 05/17/24 weed spray               |                | 83.96                   |         | 34876 | 1000 460430   | 200         | 101000       |
| 17           | 13421 05/06/24 leaf rake                |                | 9.99                    |         | 34876 | 1000 460430   | 200         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 12 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description  | Vendor #/Name/ | Document \$/<br>Line \$ | Disc \$ | FO # | Fund Org Acct | Object Proj | Cash Account |
|--------------|---|----------------|-------------------------|---------|------|---------------|-------------|--------------|
| 230875       | 00653 GREAT WEST ENGINEERING  |                | 6,069.00                |         |      |               |             |              |
|              | data gap analysis, wellfield verification/testing   |                |                         |         |      |               |             |              |
| 1            | 32629 05/24/24 wellfield investigation  |                | 6,069.00                |         |      | 5210 430501   | 950 2296    | 101000       |
| 230876       | 30339S 00312 HELENA SAND & GRAVEL INC   |                | 652,199.13              |         |      |               |             |              |
| 1            | 6 05/17/24 Storm Water South Side App #6  |                | 652,199.13              |         |      | 5720 430246   | 950 2288    | 101000       |
| 230877       | 00001 DEPARTMENT OF REVENUE   |                | 6,587.87                |         |      |               |             |              |
| 1            | 6 05/17/24 App #6 Helena Sand & Gravel  |                | 6,587.87                |         |      | 5720 430246   | 950 2288    | 101000       |
| 230878       | 02641 MQS INC   |                | 102,588.00              |         |      |               |             |              |
|              | council approved 8/21/23 city storage shop  |                |                         |         |      |               |             |              |
| 1            | 041GFLB23M 05/28/24 city storage shop   |                | 34,196.00               |         |      | 1000 430200   | 900         | 101000       |
| 2            | 041GFLB23M 05/28/24 city storage shop   |                | 34,196.00               |         |      | 5210 430501   | 900         | 101000       |
| 3            | 041GFLB23M 05/28/24 city storage shop   |                | 34,196.00*              |         |      | 5310 430601   | 900         | 101000       |
| 230879       | 02551 TRIPLE TREE ENGINEERING INC   |                | 880.00                  |         |      |               |             |              |
|              | contractor coordination, bid prep, advertisement dates approved by council 8/21/23  |                |                         |         |      |               |             |              |
| 1            | 22-25-06 05/28/24 paving improvement projects   |                | 880.00*                 |         |      | 1000 430200   | 300         | 101000       |
| 230880       | 02551 TRIPLE TREE ENGINEERING INC   |                | 1,820.00                |         |      |               |             |              |
|              | Engineer 1: changes to plan set, complete changes to plan set-2 hours<br>Engineer 2: Information to FRA, FRA meeting, update final design, plan changes,<br>and coordination, coordinate with FRAM design adjust-10 hours |                |                         |         |      |               |             |              |
| 1            | 21-1-024 05/24/24 Rail Safety   |                | 1,820.00                |         |      | 1000 470120   | 790         | 101000       |
| 230881       | 02551 TRIPLE TREE ENGINEERING INC   |                | 2,049.67                |         |      |               |             |              |
|              | survey5 - fix redlines and prep for setting corners, set corners on bitterroot east-11.5 hours<br><br>expense - blueprints and reproduction, miles, fees and permits  |                |                         |         |      |               |             |              |
| 1            | 24-001-004 05/24/24 bitterroot boundary adjust  |                | 2,049.67                |         |      | 7030 470000   | 900 2291    | 101000       |
| 230882       | 00653 GREAT WEST ENGINEERING  |                | 42,504.60               |         |      |               |             |              |
|              | construction and resident project rep   |                |                         |         |      |               |             |              |
| 1            | 32628 05/24/24 Stormwater South Side  |                | 42,504.60               |         |      | 5720 430246   | 950 2288    | 101000       |
| 230883       | 00653 GREAT WEST ENGINEERING  |                | 13,531.80               |         |      |               |             |              |
|              | general services  |                |                         |         |      |               |             |              |
| 1            | 32627 05/24/24 Wastewater PER   |                | 13,531.80*              |         |      | 5310 430600   | 350         | 101000       |

05/31/24  
08:39:06

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/24

Page: 13 of 14  
Report ID: AP100

\* ... Over spent expenditure

| Claim Line # | Check Invoice #/Inv Date/Description         | Vendor #/Name/ | Document \$/<br>Line \$ | Disc \$                     | PO #  | Fund Org Acct | Object Proj | Cash Account |
|--------------|--|----------------|-------------------------|-----------------------------|-------|---------------|-------------|--------------|
| 230884       | 02337 ADVANCED TECHNOLOGY PRODUCTS INC       |                | 2,323.00                |                             |       |               |             |              |
| 1            | 38990 04/30/24 chlorine & acid for pool      |                | 2,323.00                |                             | 34881 | 1000 460445   | 200         | 101000       |
| 230885       | 01946 ALL SEASON HEATING & AIR               |                | 420.00                  |                             |       |               |             |              |
| 1            | 51835 05/21/24 pool boiler startup           |                | 420.00                  |                             | 34877 | 1000 460445   | 300         | 101000       |
| 230886       | 02097 FASTENAL COMPANY                       |                | 293.12                  |                             |       |               |             |              |
| 1            | 233739 05/28/24 safety glasses (24)          |                | 51.75*                  |                             | 34880 | 1000 430200   | 200         | 101000       |
| 2            | 233739 05/28/24 safety glasses (24)          |                | 51.77                   |                             | 34880 | 5210 430500   | 200         | 101000       |
| 3            | 233739 05/28/24 safety glasses (24)          |                | 51.77*                  |                             | 34880 | 5310 430600   | 200         | 101000       |
| 4            | 233739 05/28/24 safety glasses (24)          |                | 51.77*                  |                             | 34880 | 5410 430840   | 200         | 101000       |
| 5            | 233131 04/23/24 gloves/electrical connectors |                | 21.50*                  |                             | 34880 | 1000 430200   | 200         | 101000       |
| 6            | 233131 04/23/24 gloves/electrical connectors |                | 21.52                   |                             | 34880 | 5210 430500   | 200         | 101000       |
| 7            | 233131 04/23/24 gloves/electrical connectors |                | 21.52*                  |                             | 34880 | 5310 430600   | 200         | 101000       |
| 8            | 233131 04/23/24 gloves/electrical connectors |                | 21.52*                  |                             | 34880 | 5410 430840   | 200         | 101000       |
| 230887       | 02656 STAHLY ENGINEERING & ASSOCIATES,       |                | 400.00                  |                             |       |               |             |              |
| 1            | 4 05/30/24 City of Shelby Block 4 CBR        |                | 400.00                  |                             |       | 1000 410550   | 300         | 101000       |
| 88           | 02486 MARIAS RIVER CONTRACTING LLC           |                | 14,500.00               |                             |       |               |             |              |
|              | les-grade & pour garage slab & driveway      |                |                         |                             |       |               |             |              |
|              | materials-trim,soffit                        |                |                         |                             |       |               |             |              |
|              | labor-sheeting walls/framing                 |                |                         |                             |       |               |             |              |
| 1            | 1161 05/30/24 Bitterroot Willett house       |                | 14,500.00               |                             |       | 7030 470000   | 900 2291    | 101000       |
| 230889       | 01663 SHELBY GLASS & DOOR INC                |                | 135.00                  |                             |       |               |             |              |
| 1            | 25973 04/16/24 install door frame-meadowlark |                | 135.00                  |                             | 34879 | 1000 460430   | 300         | 101000       |
| 230890       | 00039 PETTY CASHIER                          |                | 449.50                  |                             |       |               |             |              |
| 1            | 3028 05/22/24 5/24 legal filings             |                | 112.37                  |                             |       | 1000 410550   | 300         | 101000       |
| 2            | 3028 05/22/24 5/24 legal filings             |                | 112.37                  |                             |       | 5210 430570   | 300         | 101000       |
| 3            | 3028 05/22/24 5/24 legal filings             |                | 112.38                  |                             |       | 5310 430670   | 300         | 101000       |
| 4            | 3028 05/22/24 5/24 legal filings             |                | 112.38                  |                             |       | 5410 430870   | 300         | 101000       |
|              | # of Claims                                  | 72             | Total: 1272,367.34      |                             |       |               |             |              |
|              | Total Electronic Claims                      |                | 1,603.00                | Total Non-Electronic Claims |       | 1270764.34    |             |              |

05/31/24  
08:39:06

CITY OF SHELBY  
Fund Summary for Claims  
For the Accounting Period: 5/24

Page: 14 of 14  
Report ID: AP110

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| Fund/Account                           | Amount              |
|--|---------------------|
| 1000 GENERAL                           |                     |
| 101000 Cash-Operating                  | 238,043.03          |
| 2400 STREET LIGHTING DISTRICT NO. 35   |                     |
| 101000 Cash-Operating                  | 4,126.80            |
| 2500 STREET MAINTENANCE DISTRICT NO. 1 |                     |
| 101000 Cash-Operating                  | 484.79              |
| 2550 2012 CURB GUTTER & SIDEWALK SID   |                     |
| 101000 Cash-Operating                  | 45,900.00           |
| 2940 CDBG HOUSING FUND                 |                     |
| 101000 Cash-Operating                  | 50.00               |
| 5210 WATER UTILITY                     |                     |
| 101000 Cash-Operating                  | 130,782.50          |
| 5310 SEWER UTILITY                     |                     |
| 101000 Cash-Operating                  | 122,566.92          |
| 5410 SOLID WASTE UTILITY               |                     |
| 101000 Cash-Operating                  | 12,322.03           |
| 5720 STORM DRAINAGE                    |                     |
| 101000 Cash-Operating                  | 701,541.60          |
| 7030 HOUSING FUND                      |                     |
| 101000 Cash-Operating                  | 16,549.67           |
| <b>Total:</b>                          | <b>1,272,367.34</b> |

## **SHELBY PARKS & REC MEETING**

**May 28, 2024**

In attendance: Gary McDermott, Eric Kary, Jade Goroski, Eric Tokerud, Emelie Vetch, Lyle Kimmet, Shane Adams, Jade Goroski, Lorette Carter and guests, Hannah Payne, and Jacob Rybloom from the Forestry Division of the Department of Natural Resources & Conservation.

### **Civic Center:**

Jessi was not in attendance, but sent the following:

Hi everyone, my apologies for missing last night's meeting. News updates for the Shelby Civic Center for classes are looking like a pretty quiet June and possibly the rest of the summer. High Fitness will only be doing 1 class on Tuesday mornings at 6a.m. Tai Chi will be doing both classes scheduled for Wednesday and Fridays at 10a.m. Silver Sneakers and chair yoga will not start back up until July. Circuit Training and Cardio Kickboxing will be making a decision tonight if they will cancel classes until the fall.

We did have some kids that took an electric scooter through the civic center all last weekend that caused some damage to the new floor that was put in. Jade did decide to do a 90 suspension of the Civic Center. I'm currently writing up a letter to send out to the parents on the decision that was made.

Other than that, we have just been busy with birthday parties and a few events.

We do have elections coming up. Treva Nelson will be here on June 3<sup>rd</sup> to set up. She said they will be here for a few hours but then I will have to leave my office. On election, June 4<sup>th</sup> I will be down at one of the parks advertising for the Civic Center and Pool for an event that I was called about from Youth Dynamics.

Thank you,

Jessi LaTray

### **City Facilities:**

**Roadrunner Recreation Trail:** The Community Trail Grant contract will be issued in July or August with the hope of trail sealing in early fall.

**Krysko Skate Park/Meadowlark Park:** The bathroom has been completed with Central Lock & Key still to install the electronic locking mechanism on the door. The city has remaining grant funds from the National Park Service LWCF program. The city has sent bid solicitations to area professionals to replace the irrigation system, install a shade pergola and possibly add fencing along the 6<sup>th</sup> Avenue side of Meadowlark Park. The crew still plans to install the new basketball hoops this summer and line the court. The Youth Bike Rodeo was a great success in the park. Planned for August 8<sup>th</sup> is the National Night Out event.

**Historic Shelby High:** The city published the proposal request for a design team to complete the mechanical portion of the project which includes, electrical, HVAC and plumbing. A&E Designs of Missoula was the awarded company. The city will meet with A&E to establish a budget,

create a schedule, and finalize the scope of work. The MT Historic Preservation Grant Program application submitted in May will not be announced until the 2025 Legislature convenes.

**Lake Shel-ooe Dog Park:** The dog park is getting a lot of use according to baseball parents.

**Lake Shel-ooe Baseball Complex:** Emelie Vetch reported on behalf of the Baseball Association. The Baseball Association has completed the backstops as well as replaced windows in the concession building. They also removed the interior divider wall in the concession building to allow for additional storage space for the concessions. The baseball equipment has been relocated to the adjacent shed. Emelie noted the roof is in bad condition. City officials will work on a new metal roof. Coaches and staff are very grateful for the new chalker.

Little league baseball is wrapping up in two weeks with adult softball starting soon. The increased number of baseball and soccer teams is causing some issues for scheduling. The groups are looking at other potential sites to expand the space for baseball and soccer.

**Shelby Swimming Pool/Splash Park:** Eric reported the pool is filled and has been used by a couple classes for the end-of-year celebrations. Allisa Buck has been hired as the pool manager. She sent the following information:

For those who may not know me, my name is Allisa Buck. I grew up in Shelby, serving as a lifeguard all through high school. I have currently taken the position as the 6-12 music teacher here in Shelby and am so excited for the opportunity to get to know the students through running the pool!

We have 11 guards with some office help! Our hours include a 6-7 am lap swim on Tuesday – Friday, a 1-5 open swim all week, a 5-6 pm lap swim Monday- Friday, and a 6-8 pm open swim Monday- Friday!

Thank you again for this opportunity!

Allisa Buck

The Shelby Swim Meet is planned for June 1<sup>st</sup> and 2<sup>nd</sup>. Lifeguard training will be June 3<sup>rd</sup> and 4<sup>th</sup> with the pool opening on June 5<sup>th</sup>.

**Parks:** HiLine Redi Mix will maintain some of our higher traffic parks - Meadowlark Park, Aronow Park, Johnson Park and Historic Shelby High with our summer crew handling the smaller parks, public areas and city owned property. The summer crew will take part in the safety/CPR training June 3<sup>rd</sup> and 4<sup>th</sup> and start work on June 5<sup>th</sup>.

**Tree Board:**

**City of Shelby Tree Inventory:** Hannah and Jacob spoke on the importance of the tree inventory and plans to make the inventory accessible (electronically) to communities to conduct their own inventories on a regular basis moving forward. Lorette will work with Hannah and

Jacob to complete the inventory planned on June 10<sup>th</sup> through the 14<sup>th</sup>. Lorette has sent volunteer requests to local master gardeners, 4-H groups and students looking for community service. The volunteers will take the diameter, height, judge the crown and evaluate the trees for health. They will also gauge the underground growth as it affects sidewalks, structures, etc. Lorette will be in contact with Hannah and Jacob to establish a start time and location.

**Arbor Day Foundation:** The city received \$850 in Arbor Day Foundation grant money which we will plant 4 Linden trees to replace dead/dying trees on Main Street.

**Other Business:** The Pull Your Share event at Williamson Park was cancelled because of the weather and then no buses were available. The Toole County Conservation District will personally conduct weed pulling of noxious weeds in Williamson Park throughout the summer. They would like to put a sign up on the fence at the entrance into Williamson Park.

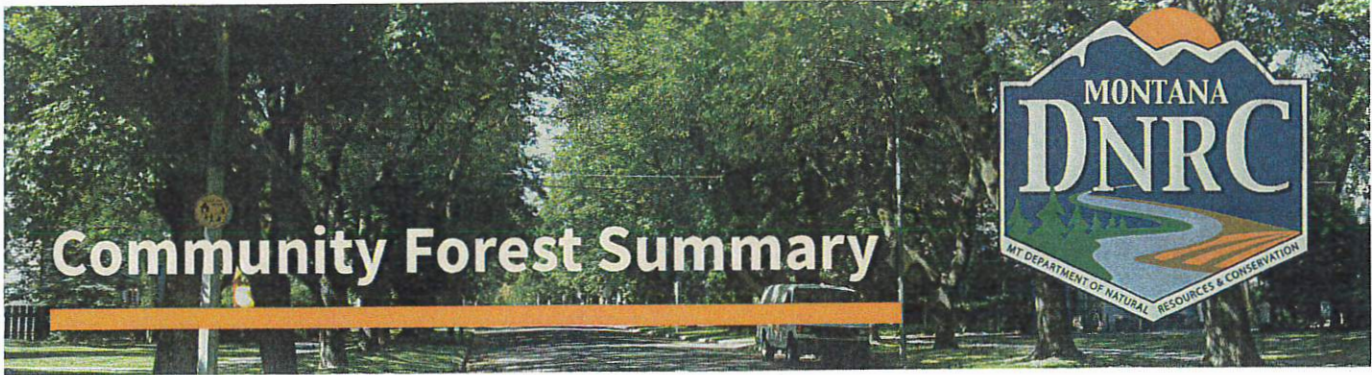
Shane Adams reported the city and chamber partnered to complete the flower planting on the Main Street and Central Avenue business districts. He thanked Lorette, Tom, and Colton for their help. The 4-wheeler with water tank will be stored at the Toole County Sheriff's Office to make it more accessible to volunteer waterers.

#### **Upcoming Events**

- **National Night Out – August 8<sup>th</sup> – Meadowlark Park**

**With no further business, the next meeting is scheduled for Monday, August 26, 2024.**





# Community Forest Summary



## Shelby

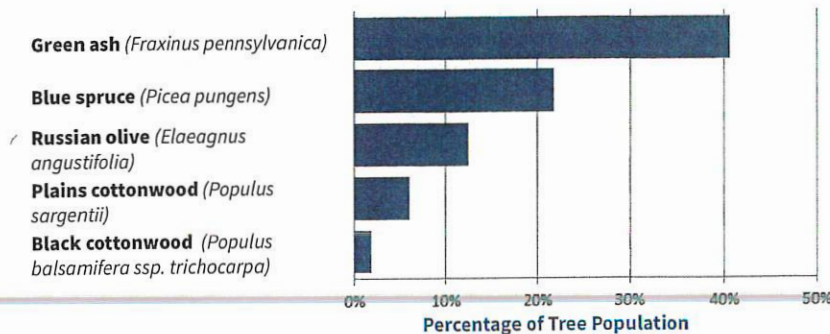
City street and park trees play a vital role in Montana communities. They serve as a living component of the urban infrastructure. These trees mitigate the negative effects of urbanization and development, and enhance the quality of life within the community. **Shelby's** street trees provide more than **\$162,682** in annual benefits (**\$119** per tree). These benefits include air quality improvements, energy savings, stormwater runoff reduction, atmospheric carbon dioxide reduction, and aesthetic contributions to the social and economic health of the community. Replacement of these trees with trees of similar size, species, and condition, would cost **\$1,405,592**. While many benefits of trees are not quantifiable, these values highlight the worthwhile investment of public funds into our street tree resource.

**Shelby Street Trees Provide  
\$162,682 Per Year in Benefits**

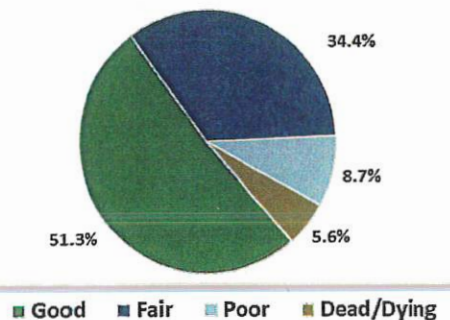
## Quick Facts

- 1,364 Trees**
- \$1.4 Million** Replacement Value
- 48 Unique Species**
- 51.3%** in **Good Condition**
- 1.4 Million** gallons **Stormwater** Runoff Reduced Annually
- 644 lbs** **Air Pollutants** Removed Annually
- 98,912 KWH & 9,612 Therms** of **Energy** Saved Annually
- \$128,790** **Property Values**
- 150,316 lbs** **Carbon Dioxide** Sequestered Annually
- 170,763 lbs** **Carbon Dioxide** Avoided Annually<sub>1</sub>

Top 5 Most Common Species



Condition of Community Forest



1: Avoided Carbon: Avoided carbon is a result of reducing energy consumption. The avoided value represents carbon that would have been created from the production of additional energy.

2016 analysis was conducted using iTree Streets. iTree Streets is a street tree management and analysis tool for urban forest managers that uses tree inventory data to quantify the dollar value of annual environmental and aesthetic benefits. The iTree Suite is a free state-of-the-art peer reviewed software suite from the USDA Forest Service. www.itreetool.org. Grant funding for this project provided by the US Forest Service.



ORDINANCE NO. 854

AN ORDINANCE AMENDING TITLE 1, CHAPTER 12,  
SECTION 12, SUBSECTION B(1) (SEWER RATES AND  
CHARGES) OF THE SHELBY MUNICIPAL CODE

RECITALS

WHEREAS, the City of Shelby, Montana (the "City") owns a sewer system (the "System") that requires repairs and improvements; and

WHEREAS, Section 69-7-101, Montana Code Annotated, the City has the power and authority to regulate, establish, and change as it considers proper, rates, charges, and classifications imposed for utility services to its inhabitants and other persons served by the system, so long as those rates, charges, and classification are reasonable and just; and

WHEREAS, it is necessary to increase the rates and charges for the services provided by the System in order to collect sufficient revenues to pay costs associated with the maintenance of the System; and

WHEREAS, the City provided notice to the System's users and opportunity for users to be heard as required by Montana law prior to the passage or enactment of an ordinance or resolution imposing, establishing, changing or increasing rates, fees, or charges for water services or facilities.

NOW, THEREFORE, be it ordained by the City Council of the City of Shelby, Montana as follows:

SECTION 1. AMENDMENT OF TITLE 1, CHAPTER 12, SECTION 12, SUBSECTION B(1)  
OF THE SHELBY MUNICIPAL CODE

Title 1, Chapter 12, Section 12, Subsection B(1), of the Shelby Municipal Code is hereby amended as follows:

B. Monthly User's Service Charge.

1. Residential and Nonresidential.

a. The following charges shall become effective as of the July 20, 2024 billing:

(1) Residential. All residential customers of the System are charged a flat rate sewer charge of \$25.90 per month plus \$7.75 per 1,000 gallons. Residential sewer rates are based on average water usage for three months (January, February, March) of each year and adjusted each May.

(2) Nonresidential. All commercial customers of the city sewer system are charged a flat rate of \$25.90 per month plus \$7.75 per 1,000 gallons. The volume includes a total annual metered usage exclusive of any irrigation water measured through a secondary meter.

Minimum Charge -- All Customers.

| Size of Water Service Line<br>(in inches) | Minimum Monthly<br>Charges |
|---|----------------------------|
| ¾ inch or 5/8 inch                        | \$ 33.65                   |
| 1 inch                                    | \$ 41.40                   |
| 1 ¼ inch                                  | \$ 41.40                   |
| 1 ½ inch                                  | \$ 49.15                   |
| 2 inch                                    | \$ 64.65                   |
| 3 inch                                    | \$ 87.90                   |
| 4 inch                                    | \$ 111.15                  |

b. The following charges shall become effective as of the July 20, 2025 billing.

(1) Residential. All residential customers of the System are charged a flat rate sewer charge of \$30.90 per month plus \$7.75 per 1,000 gallons. Residential sewer rates are based on average water usage for three months (January, February, March) of each year and adjusted each May.

(2) Nonresidential. All commercial customers of the city sewer system are charged a flat rate of \$30.90 per month plus \$7.75 per 1,000 gallons. The volume includes a total annual metered usage exclusive of any irrigation water measured through a secondary meter.

Minimum Charge -- All Customers.

| Size of Water Service Line<br>(in inches) | Minimum Monthly<br>Charges |
|---|----------------------------|
| ¾ inch or 5/8 inch                        | \$ 38.65                   |
| 1 inch                                    | \$ 46.40                   |
| 1 ¼ inch                                  | \$ 46.40                   |

|          |           |
|----------|-----------|
| 1 ½ inch | \$ 54.15  |
| 2 inch   | \$ 69.65  |
| 3 inch   | \$ 92.90  |
| 4 inch   | \$ 116.15 |

**SECTION 2. SEVERABILITY.**

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provision or application and, to this end, the provisions of this ordinance are declared to be severable.

**SECTION 3. SAVINGS CLAUSE.**

This ordinance does not affect rights and duties that matured, penalties that were incurred, or proceedings that were begun before the effective date of this ordinance.

**SECTION 4. EFFECTIVE DATE.**

This ordinance shall be in full force and effect on June 20<sup>th</sup>, 2024.

**SECTION 5. REFERENCES.**

Mont. Code Ann. §§ 7-13-4307, 7-13-4308, 69-7-101, 69-7-111, and 69-7-112.

RESOLUTION OF INTENTION TO RAISE SYSTEM RATES BY THE CITY COUNCIL OF THE CITY OF SHELBY ADOPTED ON APRIL 15, 2024; NOTICE OF PUBLIC HEARING PUBLISHED IN THE SHELBY PROMOTER ON APRIL 24, 2024, MAY 1, 2024, AND MAY 8, 2024; NOTICE MAILED TO EACH CUSTOMER OF THE SYSTEM; A PUBLIC HEARING HELD ON MAY 20, 2024; FINALLY ADOPTED BY THE CITY COUNCIL ON THE 3<sup>RD</sup> DAY OF JUNE, 2024; AND MADE EFFECTIVE THE 3<sup>RD</sup> DAY OF JULY, 2024.

---

Gary McDermott, Mayor

Attest:

---

Jade Goroski, Finance Officer

RESOLUTION NO. 2091

WHEREAS, in 2024 the City of Shelby prepared a Wastewater System Preliminary Engineering Report for the purpose of determining and prioritizing their wastewater system improvements.

WHEREAS, this Preliminary Engineering Report will be reviewed and updated periodically as needs arise; and

WHEREAS, the City of Shelby Wastewater System Preliminary Engineering Report may be adopted by formal resolution.

NOW, THEREFORE, BE IT RESOLVED that:

The 2024 City of Shelby Wastewater System Preliminary Engineering Report is designated as the official document used to assess the City of Shelby's wastewater system needs:

BE IT FURTHER RESOLVED that the above designation shall become effective June 3, 2024.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3<sup>rd</sup> DAY OF JUNE, 2024.

\_\_\_\_\_  
GARY McDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2092

WHEREAS, in 2024 the City of Shelby prepared a Stormwater System Preliminary Engineering Report for the purpose of determining and prioritizing their stormwater system improvements.

WHEREAS, this Preliminary Engineering Report will be reviewed and updated periodically as needs arise; and

WHEREAS, the City of Shelby Stormwater System Preliminary Engineering Report may be adopted by formal resolution.

NOW, THEREFORE, BE IT RESOLVED that:

The 2024 City of Shelby Stormwater System Preliminary Engineering Report is designated as the official document used to assess the City of Shelby's stormwater system needs:

BE IT FURTHER RESOLVED that the above designation shall become effective June 3, 2024.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3<sup>rd</sup> DAY OF JUNE, 2024.

\_\_\_\_\_  
GARY McDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

**GREAT FALLS SAND & GRAVEL, INC**

P.O. BOX 1989, GREAT FALLS, MT 59403  
PHONE: 406-761-5400  
FAX: 406-453-2931

PROPOSAL NO. 1  
SHEET NO. 1

**BID PROPOSAL**

DATE: 5/21/2024

| PROPOSAL SUBMITTED TO |  | WORK TO BE PERFORMED AT |                      |
|-----------------------|--|-------------------------|----------------------|
| NAME                  | City of Shelby Mt  | NAME                    |                      |
| STREET                |  | STREET                  | Main to Front on 4th |
| CITY                  | Shelby   | CITY                    |                      |
| PHONE                 |  | DATE OF PLANS           |                      |
| CONTACT               |  | ARCHITECT               |                      |
|                       | <a href="mailto:jade@shelbymt.com">jade@shelbymt.com</a> |                         |                      |

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

3" A/C PAVE 35' X 240' =8400 SF

INCLUDES: REMOVE EXISTING PAVEMENT, LOAD ON TO CITY TRUCKS FOR HAUL OFF  
EXCAVATE AREA 12", LOAD ON TO CITY TRUCKS FOR HAUL OFF  
PLACE AND COMPACT 12" OF GRAVEL SUPPLIED AND DELIVERED BY CITY  
SUPPLY AND PAVE WITH 3" OF MPWSS HOT MIXED ASPHALT  
LABOR  
EQUIPMENT  
ASPHALT TRUCKS

MOBE IF NEEDED ADD \$4,008.00

All material is guaranteed as specified, and the above work to be performed is accordance with drawings and specification submitted for above and completed in a substantial workmanlike manner for the sum of

Dollars \$ 53,340.00

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for the same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing or indicated below and initialed.

Dollars

TERMS: (Unless otherwise stated) All accounts are due and payable upon completion. A 20% per year service charge to all past due accounts. If monies are not paid as specified contractor/owner agrees to pay all cost of collection. Any water, undiggable rock or other unforeseen objects will be extra-above proposal price. All work will be done "weather permitting". This agreement is contingent on strikes, accidents or delays beyond our control. (Owner to carry fire, tornado and other necessary insurance on above work.)

SPECIAL TERMS: 30 DAY PRODUCTION DRAWS IF NEEDED AND ON COMPLETION

Respectfully submitted: JERRY GATES

NOTE: This proposal may be withdrawn by us if not accepted within 30 days

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Accepted by:

Date:

**GREAT FALLS SAND & GRAVEL, INC**

P.O. BOX 1989, GREAT FALLS, MT 59403  
PHONE: 406-761-5400  
FAX: 406-453-2931

PROPOSAL NO. 1  
SHEET NO. 1

**BID PROPOSAL**

DATE: 5/21/2024

| PROPOSAL SUBMITTED TO |                   | WORK TO BE PERFORMED AT |                    |
|-----------------------|-------------------|-------------------------|--------------------|
| NAME                  | City of Shelby Mt | NAME                    |                    |
| STREET                |                   | STREET                  | Main to 3rd on 4th |
| CITY                  | Shelby            | CITY                    |                    |
| PHONE                 |                   | DATE OF PLANS           |                    |
| CONTACT               |                   | ARCHITECT               |                    |
|                       | jade@shelbymt.com |                         |                    |

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

3" A/C PAVE 35' X 600' =21,000 SF

INCLUDES: REMOVE EXISTING PAVEMENT, LOAD ON TO CITY TRUCKS FOR HAUL OFF  
EXCAVATE AREA 12", LOAD ON TO CITY TRUCKS FOR HAUL OFF  
PLACE AND COMPACT 12" OF GRAVEL SUPPLIED AND DELIVERED BY CITY  
SUPPLY AND PAVE WITH 3" OF MPWSS HOT MIXED ASPHALT  
LABOR  
EQUIPMENT  
ASPHALT TRUCKS

MOBE IF NEEDED ADD \$4,008.00

All material is guaranteed as specified, and the above work to be performed is accordance with drawings and specification submitted for above and completed in a substantial workmanlike manner for the sum of

Dollars \$ 129,150.00

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for the same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing or indicated below and initialed.

Dollars

TERMS: (Unless otherwise stated) All accounts are due and payable upon completion. A 20% per year service charge to all past due accounts. If monies are not paid as specified contractor/owner agrees to pay all cost of collection. Any water, undiggable rock or other unforeseen objects will be extra-above proposal price. All work will be done "weather permitting". This agreement is contingent on strikes, accidents or delays beyond our control. (Owner to carry fire, tornado and other necessary insurance on above work.)

SPECIAL TERMS: 30 DAY PRODUCTION DRAWS IF NEEDED AND ON COMPLETION

Respectfully submitted: JERRY GATES

~~NOTE: This proposal may be withdrawn by us if not accepted within 30 days~~

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Accepted by:

Date:

**Jade Goroski**

---

**From:** notifications@origamirisk.com  
**Sent:** Tuesday, May 28, 2024 10:10 AM  
**To:** Sarah Clary  
**Cc:** Jade Goroski  
**Subject:** FY 2024/2025 Liability Retro Memo for City of Shelby  
**Attachments:** Shelby\_lb\_retro\_letter\_20240424.pdf

Greetings,

Attached is your Liability Program Retro Memo, which includes your 2024/2025 retro amount.

If you have any questions, please contact me at the number below. If I am unavailable, please contact Kayla Forgey at 406-495-7019.

Kind regards,

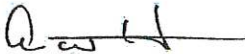
Merna Lechman  
CFO  
406-495-7027





## MONTANA MUNICIPAL INTERLOCAL AUTHORITY LIABILITY PROGRAM

**TO:** Sarah Clary  
City of Shelby

**FROM:** Alan W. Hulse, CEO 

**DATE:** April 24, 2024

**RE:** **LIABILITY RETRO DISTRIBUTION MEMO 2024/2025**

The Program Agreement for the MMIA Liability Risk Retention Program specifies that a retrospective assessment adjustment calculation (retro) be performed each year. The purpose of the retro calculation is to make adjustments to account for the difference between expected claims and actual claims. Retro calculations are driven by individual member loss experience as well as overall pool loss experience. See the Liability Program Agreement for a description of the calculation methodology.

Each year the MMIA Board of Directors reviews the Liability Program's financial position. The Board makes a determination on whether to distribute money back to members, collect extra money from members through assessments, or take no action.

The MMIA Board of Directors has chosen to distribute \$600,000 back to the membership in the MMIA Liability Program. This marks the eleventh consecutive year the MMIA has distributed money back to the membership. Over the past eleven years, the MMIA has distributed a total of \$25,100,000 to our members. This is truly a testament to the Memberships' overall efforts in managing exposures in your communities and practicing proactive risk management.

Fund distributions are allocated as follows:

- 30% will be returned to members based on their percentage of a five-year average of premiums collected in a period ending five years prior to the current year. Members with a negative fund balance will not receive a distribution; their allocation will be applied against their negative fund balance. This change will result in a gradual decrease in the members' fund deficit.
- 70% will be returned to only those members with positive fund balances as of the latest Member Accounting Statement date. Those with negative fund balances as of that date will not be assessed anything, but neither will they receive anything from this part of distribution. Those with positive fund balances will receive amounts based on their percentage of the total positive fund balance for the statement date to be used for the allocation.

The City of Shelby distribution for this year will be **\$4,751.00**.

Those members receiving distributions may elect to deduct their distribution from their Liability assessment due in August or to receive the entire amount in check form. Should you elect to receive your distribution by check, please send an email to [finance@mmia.net](mailto:finance@mmia.net) no later than June 15, 2024. Include the name of your city/town along with 'check please' in the subject line of the email. If we do not receive your email indicating your preference for a check, we will include a credit on your liability assessment invoice sent in late July. All requested distribution checks will be issued no later than July 15, 2024.

This is not an invoice. Please do not forward monies. If you have questions, please do not hesitate to call Kayla Forgey or JT Linder at 800-635-3089.

#### **Additional Information**

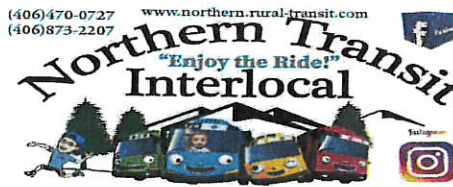
The member accounting process includes the allocation of the total Liability Program revenue, expense, and changes in unpaid claims liabilities for each fiscal year since the inception of the program. Each member receives an annual report outlining their "Change in Net Position". Each fiscal year the change in net position increase (decrease) is added to (subtracted from) the ending cumulative net position for the previous fiscal year, calculated by member. The member accounting revenue allocated includes assessments, start-up fees, investment income, and other non-operating revenue. The member accounting expenses allocated include claims paid, administration and operating expenses, and other non-operating expenses. The member unpaid claims liabilities allocated include estimated claims reported but unpaid, estimated claims incurred but not reported and loss development, and estimated related adjustment expenses. In any given year, this methodology may be changed based on a determination of the Board in consultation with the Program Actuary.

#### **Retroactive Assessments**

Retro Assessments have been a rare event, given the Board's ability to monitor and affect the target equity range annually through regular funding processes. In the event an assessment is necessary, and after the Board has determined the total amount to be assessed, the members will be assessed as follows:

- 30% will be assessed to members based on their percentage of a five-year average of premiums collected in a period ending five years prior to the current year.
- 70% will be assessed to only those members with negative fund balances as of the latest Member Accounting Statement date. Those with positive fund balances as of that date will not be assessed for any part of this 70%. Those with negative fund balances will be assessed amounts based on their percentage of the total negative fund balance for the statement date to be used for the allocation.





P.O. Box 246, 226 1st Street South

Shelby, Montana 59474

## Northern Transit Interlocal

<http://northern.transit-rural.com>

[www.facebook.com/northerntransitinterlocal](http://www.facebook.com/northerntransitinterlocal)

Golden Triangle Transportation Advisory Committee (TAC). Email:  
[tctransit@gmail.com](mailto:tctransit@gmail.com)

May 28, 2024

**In attendance:** Mary Ann Harwood, Toole County; David Cates, City of Conrad - Mayor; David R. Irvin, Transit Director; Zoom meeting began at 10:01 am ended at 10:47 am. Zane Drishinski, Pondera County Commissioner; Sarah Converse Sweetgrass Area Development Director.

Transit Interlocal Chair Mary Ann Harwood called the meeting to order.

**\*Special Notice: Northern Transit Interlocal Bylaws Section 3 - 5. Quorum. A majority of the board members shall constitute a quorum. We discussed all the items on the agenda, but without a quorum we could not vote on any actions.**

**Minutes:** The meeting minutes of February 13, 2024, were reviewed.

### Golden Triangle Financial Condition as of Month 10, Fiscal Year 2024

**Northern Transit:** The Northern Transit system is at 67% of the budget. David pointed out the \$2,500.00 in revenue needs to be corrected from donations and posted in the proper account. Mary Ann asked David to make sure it was corrected prior to the end of Fiscal Year 2024 (June 30<sup>th</sup>, 2024).

**Toole County Transit:** The Toole County Transit is at 75% of budget. The in-town route has grown significantly. David stated that four more businesses have purchased advertising on bus spots. 2 – Altana Federal Credit Union, and Pepsi will be on Bus#23 (Toole County Transit). Coke and Cut Bank Chamber of Commerce will be added to NTI Bus #4 & #7. The north route to the border is operated according to reservations made.

**Glacier County Transit:** The Glacier County Transit System is operating at 75% of Budget. David conducted a study to assess the possibility of creating a new in-town route for Cut Bank. Based on surveys and feedback from local businesses

[www.northern.rural-transit.com](http://www.northern.rural-transit.com)





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and projected needs for the next 5 years, this route is urgent. David said Liz Billedeaux, who drives for GCT, has been off work for 3 months with a broken ankle. He can talk to her until she comes back to work, as she is crucial to making that route happen.

**Pondera County Transit:** The system is at 72% of their operating budget.

### **By-laws of Northern Transit Interlocal:**

David presented the by-laws for additional signatures. He will seek Glacier County Commissioner John Overcast & Toole County Representative Page Nagy to get their signature before sending to our participating counties/cities.

**New hires and TAC board of directors:**

NTI Promotions/Dispatcher Mark Boothe has resigned, and his last day was May 17th, 2024. Lorette Carter, who served as Secretary/Treasurer for the NTI-TAC Board, is retiring on May 21st, 2024, Resignation and New appointed TAC members for the City of Shelby. The voting member will be Mayor Gary McDermott and the acting alternate will be Jade Goroski, Chief Financial Officer. Mary Ann suggested Roni Gray for Secretary/Treasurer, David will inquire if she is interested, and David will seek Larry Bonderud's approval.

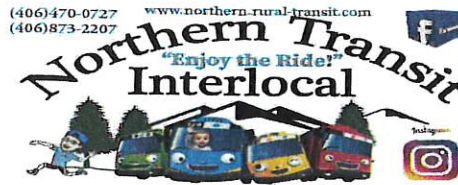
### **Concrete Work at Transit Center:**

David sent Marias River Contracting a letter then followed up with a certified letter. With no response or intention to repair David asked board members for direction. Mary Ann suggested involving County Attorney. David compiling information to turn over to Toole County Attorney Merle Raph.

**Ridership Reports:** Reports are attached. Ridership numbers increased in 2024 slightly up 1.6% or 448 more rides in the third quarter compared to a year ago. Total ridership for 2023 was a record number - 19,884.

**Other Business:** David reported a serious incident on Bus #2 Great Falls on May 23rd, 2024, at 5:30 pm. He said it was in Pondera County, but he later corrected that it was in Cascade county near Great Falls. A rider had an open pocketknife behind the driver. R. Meadows said Dan was not aware of or threatened by the knife. David expelled the rider for life. David gave the driver's statement and passenger contact information who witnessed the incident. The passenger

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asked to be let off which he did leave. The passenger wielding the knife exited with no incident. He left a brand-new electric bike on the bus. The driver said that a passenger claimed to have bought the bike for \$300.00, but he did not want to keep it. David Cates and Mary Ann decided this incident should be reported to law enforcement. David is happy to hand it over to them.

**Board Member Attendance:**

David will follow up with board members to discuss meeting attendance and ask if they would rather not be on the board.

With no other business, the meeting was adjourned. The next scheduled meeting is Tuesday August 13<sup>th</sup>, 2024, at the Pondera County Library.

David R. Irvin, reporting.

